



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Region I

Fall 2023 Regional Operating Committee Meeting



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Region I

WELCOME





Ice-Breaker Odd Pairs

- How it Works
 - 5 minutes to find your pair
 - 2 minutes for questions

JAMES BRADY
&
PREGNANT
WOMEN
DIED
W. HONOR
ON LOSS



Chapter Roll Call

- Chapter Roll Call
 - Identify that you are here
 - Confirm your name
- Quorum Confirmation



Area Director Introductions

Traci Snyder CHST, OHST, STS, GSP

Area A

Seeking Candidates

Wes Lashbrook MS, CIH, CSP, FAIHA

Area B

Jose Perez CSHM, CIT, SMS, OHST, CHST

Area C

Seeking Candidates



Board Introductions

- Joey Garza CSP ARVP Secretary
- Enrique Medina MS, CIH, CSP, FAIHA AVRVP Finance
- Amanda Shin MS, CSP ARVP Technology & Communications
- Megan Guarducci CSP, ARVP Special Projects
- Tina Holland RSM, OHST, ARVP Student Affairs
- Ezequiel Chalbaud, ARVP Awards & Honors
- Chris Vochoska CSP, ARVP Membership



Guests

Arielle Semmel Senior Manager, Communities

Steve Gray CSP, CHST, Director-At-Large, Board of Directors

Rosa Carrillo MSOD, Carrillo Consultants



Agenda Overview

ASSP Region 1 Operating Committee Agenda
San Francisco
October 26 & 27, 2023
Hotel Zoe-Tiburon Room A&B
425 North Point St
San Francisco, CA 94133

Wednesday – October 25

Time	Activity	Location
5:30	Cocktail Hour and Meet-Up	Hotel Zoe Lobby

Thursday – October 26

Time	Activity	Location Presenter
7:30	Breakfast and Coffee	Tiburon Room A and B All
8:00		Tiburon Room A and B



Approval of Spring ROC 2023 Meeting Minutes

- Vote to approve Spring ROC 2023 Meeting Minutes
 - Motion and 2nd
 - Discussion
 - Final Vote



REGION 1 OPERATION COMMITTEE MINUTES

DATE: OCTOBER 4, 2022

TIME: 8:00 AM – PST

FACILITATOR: ROYAL WILLARD, REGION 1 VICE PRESIDENT

SECRETARY: TRACI SNYDER

MEETING MINUTES

WELCOME At 8:00 a.m. Royal welcomed the group to the ROC meeting being held in Portland, Oregon – Hosted by Columbia-Willamette Chapter. This ROC meeting is the first all in-person event since the shutdown of COVID-19 and it was great to be back in-person; as it is a great learning experience for both a professional and personal development.

Board Introductions



Meeting Rules



- Psychologically Safe Space
- “Chatham House Rule”
 - Anyone who comes to a meeting is free to use information from the discussion but is not allowed to reveal who made any comment. It is designed to increase openness of discussion.
- Meeting Etiquette

Meeting Objectives

- Network
- Developing Leaders
- How to Effectively Run Chapters
- Tools & Resources from Society
- Regional Business



Parliamentarian and Timekeeper

- Make sure that we follow “Robert’s Rules of Order”
 - Make a motion
 - Amend the motion
 - Postpone the motion
- Keep the meeting on schedule



ROC Planning



- Spring ROC 2024
 - We will need to consider a location
 - If you are interested, please develop a small presentation (2-3 slides) as to why the ROC should meet there.
 - We will discuss tomorrow morning and vote on location

Nomination and Election of DRVP

- Deputy Regional Vice President
 - Must be an ASSP member
 - Reside or be employed in and hold primary chapter membership within Region I
 - Have held a leadership position within region, area, chapter, or another senior leadership position
 - Chair Region Nominations and Elections Committee



Upcoming Elections

- Area Director(s), Area A and C
 - Must be an ASSP member
 - Reside or be employed in and hold primary chapter membership within the Area
 - Have held a leadership position within region, area, chapter, or another senior leadership position
 - Nominations close on November 15th



Break





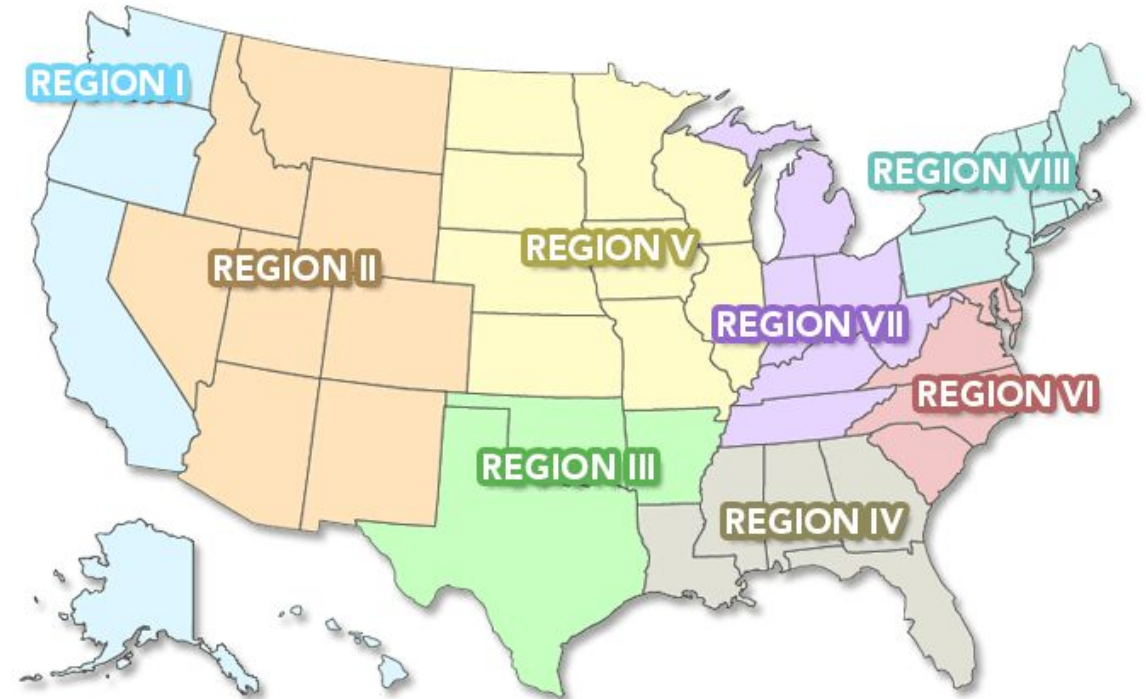
Region I Strategic Plan and Goals 2023-2026

**Justin Moloczniak, MS, CSP, CHST |
Region I RVP**



Region I

- 20 Chapters | 3 Areas
 - 10 Platinum (8 previous years)
 - 8 Gold
 - 1 Silver
- 5,161 Members
 - 2nd Largest Region | Region VIII-5,479
- Charter Dates
 - SF | 1935
 - Columbia-Willamette | 1943
 - Puget Sound | 1944
 - Valley Coastal | 1981
 - Bakersfield | 1998
 - Broken Top | 2021



Strategic Plan

■ Mission

- Provide Guidance, tools, and resources to chapter leadership to enable efficient operations and maintenance of a chapter's charter;
- Provide and promote professional development and networking opportunities to Region I members;
- Act as good stewards of Region and Chapter resources; and,
- Provide guidance to the Council for Regional Affairs (CoRA) and the Board of Directors on issues affecting chapters and members



Strategic Plan

- Vision

- ASSP Chapters and Members in Region I are recognized as the premier safety and health resource by employers, regulators, communities, and fellow safety professionals



Strategic Plan



■ Values

- Accountability
- Leadership
- Collaboration
- Innovation and Efficiency
- Education and Professional Development
- Advocacy
- Stewardship
- Communication and transparency



ARVP Goal(s)

■ Finance

- Maintain region financial accounts current and in good standing and assist chapters in maintaining their financial accounts in good standing to help improve COMT score and recognition.
- Assist chapter treasurers to understand how to align their budget with chapter priorities for membership growth and untapped opportunities.
- Help chapter treasurers succeed in their roles by introducing technological tools to improve financial management efficiency and accuracy.

■ Student Affairs

- Reinforce the value of membership to ASSP Student Members by working with Chapters and Student Chapters to address current barriers and challenges.

■ Membership

- We want to increase membership value to maintain 90% member renewals and increase membership by 2% for the Region.

■ Area C Director

- To provide support to chapters during the introduction of new officers, and assist them in achieving their chapter goals once established in their roles





Regional Goals and Objectives

GOAL #1

Region I Membership Growth





Regional Goals and Objectives

GOAL #2

Region I Chapter Operations





Regional Goals and Objectives

GOAL #3

Region I Membership Experience





Regional Goals and Objectives

GOAL #4

Region I Relationships



Regional Goals and Objectives

- Future votes (Spring 2024)
 - Updated By-Laws
 - Last Update 2012
 - Increased Regional Assessment
 - Currently \$3.00 (Set in 2019)
 - Ranges from \$0 to \$5.00 amongst other Regions



What is the Region Assessment

May be implemented by a region to support the region's ability to execute on its purpose

Set amount portion of chapter dues given by chapters to the region

Changes to the region assessment and use of funds subject to approval by the ROC

Process for Changing Region Assessment

Fall ROC: ROC votes to approve changes to region assessment

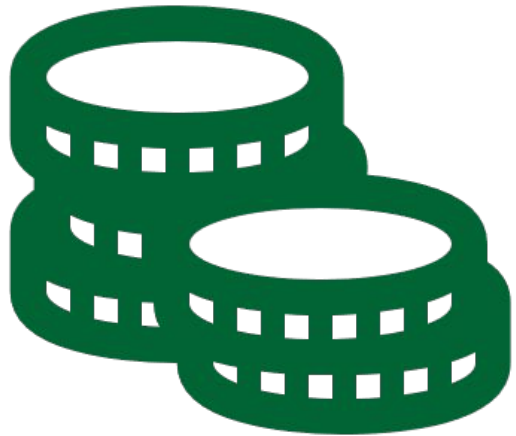
March 1: Deadline to report changes to region assessment, and chapter dues if applicable

Winter: (optional) chapter votes to change chapter dues

April 1: Changes to region assessment (and chapter dues if applicable) go into effect



Common Uses of Region Assessment Funds



- ROC meetings
 - Covering or subsidizing meeting costs for host chapter and/or ROC members
 - Travel expenses for ARVPs
- Member recognition
- Support for leaders to attend Leadership Conference or other development events
- Support for student sections
- Member scholarships

Break





AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

ASSP Board of Directors Update | 2023-28 Strategic Plan

Steven Gray, CSP, CHST | Board of Directors

Our 2023-28 Strategic Plan

- Road map to achieving continued excellence.
 - All members contribute to helping us achieve our mission, advance our vision, demonstrate our values and accomplish the key goals identified in our plan.
- Board of Directors allocates resources and provides oversight.
- Professional staff team, led by our CEO, manages those resources.
 - Strategies and tactics are determined using market, member and trend research.



How We Developed the Strategic Plan

- Engaged an external consulting firm to provide expert strategic planning guidance
- Reviewed our member research and market research
- Gathered stakeholder input, including board members, volunteer leaders, professional staff
- Engaged the Advisory Group to validate and further inform the plan

How We Use the Strategic Plan

- Board of Directors uses the plan in all decision-making:
 - Setting priorities
 - Aligning annual work of Advisory Group, councils and committees
 - Determining resource allocation
 - Guiding decisions on strategic partnerships

How We Measure Progress

KPI=

~~**Key Performance Indicators**~~

The New Leadership

KPI

Keep people interested

Keep people informed

Keep people involved

Keep people inspired



Data-Based Strategies and Tactics

- Our professional staff have identified strategies and tactics to achieve the strategic plan
 - Scheduled over time informed by research and resources
 - Requires ongoing assessment of current programs and services based on impact, life cycle and profitability
 - Process guides investment decisions
- We review KPIs throughout the year and course adjust as needed



Mission

We are the community that protects people, property and the environment.



Our Mission

- Reflects our role as the guardians of workplace safety in various domains.
- Encourage growth and advancement of OSH professionals at any stage of their career.
- Referring to ourselves as a community amplifies our belief that workplace safety is a collective effort that involves all stakeholders working together to eliminate hazards and reduce risks.





Vision

Safety, health and well-being are inherent rights of every worker.



Our Vision

- Reflects the future we wish to support by fulfilling our mission each day.
 - Ideal to which we aspire, recognizing that this work requires collaboration with regulatory bodies, businesses and nongovernmental organizations as well as our community.
- Echoes and builds on the rights outlined in the Occupational Safety and Health Act of 1970 by envisioning workplaces that go beyond general duty to assess and mitigate risks and keep safety, health and well-being at the center of business decisions.
- In keeping with our commitment to DEI, we imagine a future in which the location and manner of work a person performs does not dictate their safety and health outcomes.





COMMUNITY

We aim to provide a welcoming, collaborative environment for all.



LEADERSHIP

We exemplify integrity and empower others.



RESPECT

We act with humility, listen to others and foster strong relationships.

Our CLEAR Values



EXCELLENCE

We strive always to deliver our best.



ACCOUNTABILITY

We are ethical, reliable and trustworthy in all we do.

Our Values

- Originally implemented by staff to codify how we operate internally and with our membership.
- Evolved to encompass our entire ecosystem to serve as a compass for interactions across all of ASSP and within our community.
- By adopting our CLEAR values across the Society, we continue to live and enhance our Strengths-based culture, leveraging the best of all of us.

Strategic Focus



Member
Community



Trusted Advisor



Workforce
Development

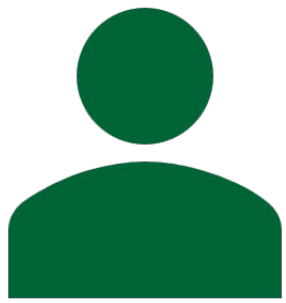


Member Community

Our Goal

Engage OSH professionals with meaningful experiences that provide lasting value to ensure member retention and support future growth of ASSP, its members and the OSH profession.

- Recognize our member community is vital to our success.
- Provide meaningful experiences that empower members professionally and create lasting personal connections.
- Offer a vibrant network where OSH professionals can engage, share insights, learn from each other, and contribute to the continued growth and recognition of our profession.
- Deliver a member experience enriched with value.



Trusted Advisor

Our Goal

Provide evidence-based guidance to OSH professionals, workers, employers and policy leaders to enhance their efforts to manage risks created by changing work practices and emerging technologies.

- Offer evidence-based guidance to help all stakeholder effectively manage emerging risks.
- Empower members to make informed decisions that safeguard lives, protect property and preserve the environment.
- Provide trusted thought leadership, education and objective, evidence-based approaches.
- Empower and advocate for the OSH profession by demonstrating the value of safety, health and well-being that goes beyond compliance, leveraging best practices and voluntary consensus standards.



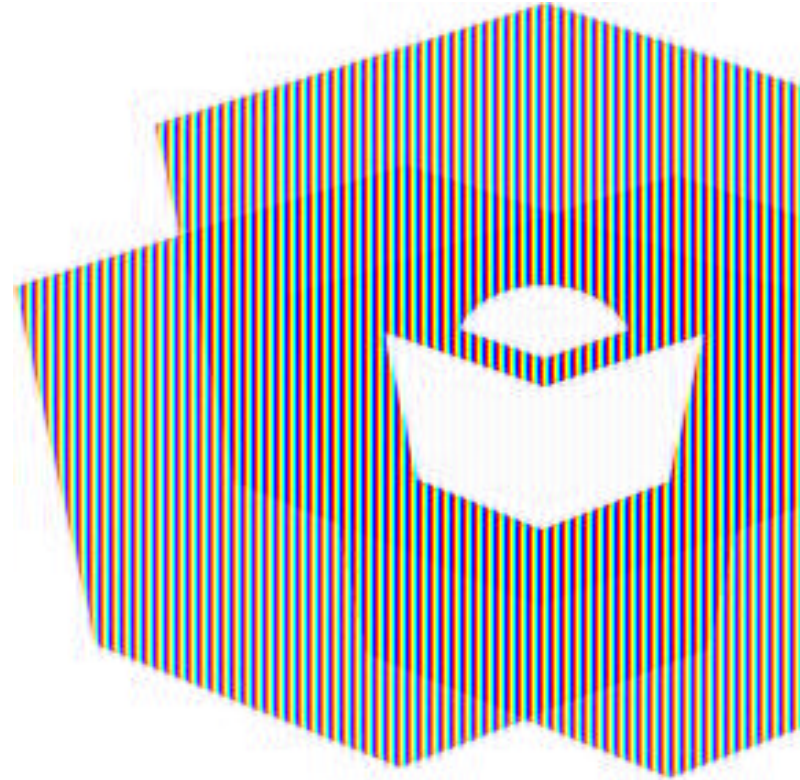
Workforce Development

Our Goal

Elevate safety as integral to successful business operations by developing tools and resources for OSH professionals and related fields to meet current needs and anticipate future needs.

- Develop a skilled, competent and adaptable workforce.
- Elevate OSH as an indispensable facet of thriving business operations.
- Provide skill development and career guidance from experts in the safety field.
- Support and empower our members to address workplace safety challenges and to influence and guide their organizations beyond compliance.
- Promote OSH as a career choice through our charitable foundation and help build a sustainable talent pipeline for the profession.

#WeAreASSP



2023-28 Strategic Plan Communications Roll Out



Key Communication Tools

- Strategic plan webpage (Sept. 1)
- President's Message for PSJ and website (Sept. 1)
 - Included in ASSP Weekly (Sept. 4), social media posts (Sept. 1)
- Infographic
- Annual Report (Oct. 2023 and forward)
- Messaging for MOU partners (to come)
 - Communicating key points about our domains and objectives to engage them in helping us achieve our plan

Break





AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

The Future of Work

Trends Impacting the Safety Profession

A Discussion of ASSP's 2023 Corporate Listening Tour

Arielle Semmel | ASSP Senior Manager, Communities

Trends Impacting ASSP

ASSP's Board of Directors is committed to utilizing trends impacting safety to inform ASSP's strategic future. One of the outputs reviewed annually is the results of the ASSP Corporate Listening Tour.

ASSP is making the information available to regional leaders to:

1. Share the findings with leaders;
2. Encourage dialogue with leaders and members; and
3. Support members to engage with their organization's leadership



How to use this presentation and the report

The presentation and report are designed to facilitate a discussion. Facilitators are encouraged to:

- Allow or 45-60 minutes for the discussion
- Enhance the talking points to include any personal experience
- Share the report in advance of any facilitated discussion
- Capture any key insights and share them with ASSP leaders, including the Board (email Executive@ASSP.org)

What Is keeping leaders awake?

Nearly 80% of Americans Expect Corporate Leaders to Continue to Speak Out on Social Issues Over the Next Four Years

Workers Are Furious. Their Unions Are Scrambling to Catch Up

Employee Engagement Crucial in Weeding Out Corporate Misdeeds

Is the world economy entering a wage-price spiral?

America's Workers Are Leaving Jobs in Record Numbers

U.S. workers handed in nearly 20 million resignations this spring and summer, according to the latest federal data.

The 3 Things Employees Really Want: Career, Community, Cause

Bad Managers Are Making the Labor Crisis Worse

The Net Positive Manifesto

Is the world better off because your company is in it? by Paul Polman and Andrew Winston

Serious Depression, Anxiety Affect Nearly 4 in 10 Worldwide

The Influence Of Gen Z

The Biggest Mistakes Bosses Will Make With Workers Returning After Covid-19

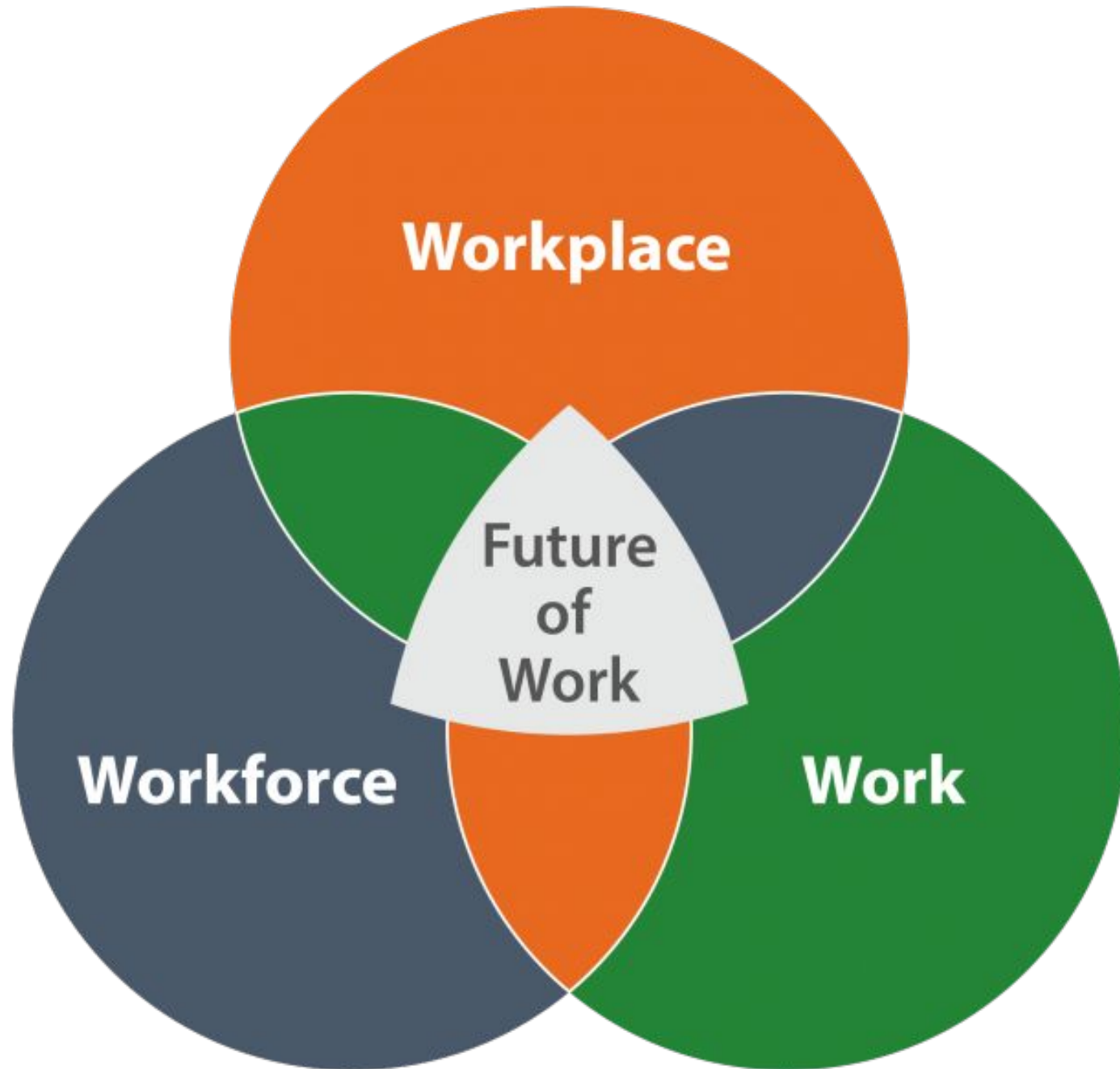
CFOs Plump Salaries, Perks to Land Elusive New Employees

Amid the 'Great Resignation,' companies have to offer compensation that stands out in order to draw new workers—and hold on to the ones they have

The realities of climate change are pushing big businesses to focus on sustainability

POLITICS

SEC Weighs Requiring Companies to Give More Details on Workers



NIOSH

Future of Work Initiative

<https://www.cdc.gov/niosh/topics/future-of-work/resources.html>



CDC/NIOSH Future of Work Initiative Priority Topics

Issues that Impact Workplace, Work, and Workforce

Emergency and Disaster Preparedness and Response • Exposures and Hazards • Extreme Weather Conditions • Globalization • Industry 4.0 • OSH 4.0 • Policies • Politics • Resources • Social Disruption

WORKPLACE

ORGANIZATIONAL DESIGN Autonomy • Burnout and Stress Prevention • Healthy Leadership • Job Flexibility • Leave Systems • Scheduling • Social and Corporate Responsibility • Workplace Built Environment • Workspace • Work-Life Fit

TECHNOLOGICAL JOB DISPLACEMENT Automation • Digitalization • Job Quantity and Quality • Occupational Polarization • Productivity Enhancement and Quality Improvement through Automated Manufacturing • Stable, New, and Redundant Work

WORK ARRANGEMENTS Alternative • App-Based • Contingent • Contractual • Direct Hire • Distributed • Free-Lancer • Job Sharing • Non-Standard • On-Call • On-Demand • Part-Time • Platform • Precarious • Seasonal • Single vs. Multi-Employers • Temporary

WORK

ARTIFICIAL INTELLIGENCE Deep Learning • Machine Learning • Neural Networks

ROBOTICS Autonomous, Collaborative, Industrial, Managerial, Service, and Social Robots • Autonomous Vehicles • Human-Machine Interaction • Unmanned Aerial Systems • Wearable Exoskeletons and Exosuits

TECHNOLOGIES Additive and Smart Manufacturing, and 3D Printing • Advanced, Cloud, and Quantum Computing • Bio-Manufacturing • Bio-Technology • Clean and Green Technologies • Digitalization • Information and Communication Technologies • Internet-of-Things • Nanotechnology and Advanced Materials • Sensors • Sensor Surveillance • Smart Personal Protective Equipment

WORKFORCE

DEMOGRAPHICS Diversity and Inclusivity • Multi-Generational • Productive Aging • Vulnerable

ECONOMIC SECURITY Adequate Wages • Equitable and Commensurate Compensation and Benefits • Minimum Guaranteed Hours

SKILLS Continual Education, Learning, and Training • Re-Skilling and Up-Skilling





Corporate Listening Tour

Themes Continue

- Continuity of Operations
- Disaster Preparedness
- Accelerating Pace of Change
- Technology and Managing Organizational Risk



Governance Matters (Workplace)

- Where direct accountability is driven at the top, outcomes are achieved.
- Where the reporting structure is not to the C-suite, OSH struggles to have voice and influence.



Workforce Fluidity (Workforce)

- Finding workers
- Shifting work arrangements
- Turnover and lack of skilled workers
- Temporary and contract workers



Continued Evolution or At-Risk (Workforce)

- Moving beyond technical skills
- Future-focused lens
- Skills reflect operational and business interconnectivity (Industry 4.0)

How Will This Change My Organization, Safety and My Role?

Accelerators

- Are decision-makers backing change?
- Is there a strong need for change?
- Do economic or regulatory conditions favor change?
- Will younger generations push change?

Decelerators

- Are there regulations that dampen change?
- Are decision-makers working against change?
- Do economics work against change?
- Does change work against societal or stakeholder value?



Opportunity in a Time of Change



Understand



Vision



Plan



Act

Start a Conversation With Leaders

1. Which of these trends is affecting our company the most? Are our current measures addressing the issues effectively?
2. How is safety integrated into our decision-making processes? What more can we do to ensure it is prioritized and whose support do we need?
3. What challenges has our company faced in maintaining safety during times of high turnover? How can we overcome those challenges in the future?
4. How do the results in this report affect my role as an OSH leader in my company? What changes should I make to more effectively address these trends?
5. How can we spread awareness of these findings to other leaders in our company and get them involved in acting on safety issues?



Debrief

1. Do we have any key insights we want to document or share with the Board? (email to Executive@ASSP.org)
2. How could we use what we learned today to support our members?
3. Next steps, if applicable.



Connect

Jennifer McNelly, CAE

Chief Executive Officer

American Society of Safety
Professionals

LinkedIn: Jennifer McNelly

executive@assp.org



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Lunch



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Chapter Reports

Goals and Challenges for 2023-2024



Lower Columbia Basin President: Mark Cranston (Presenter)

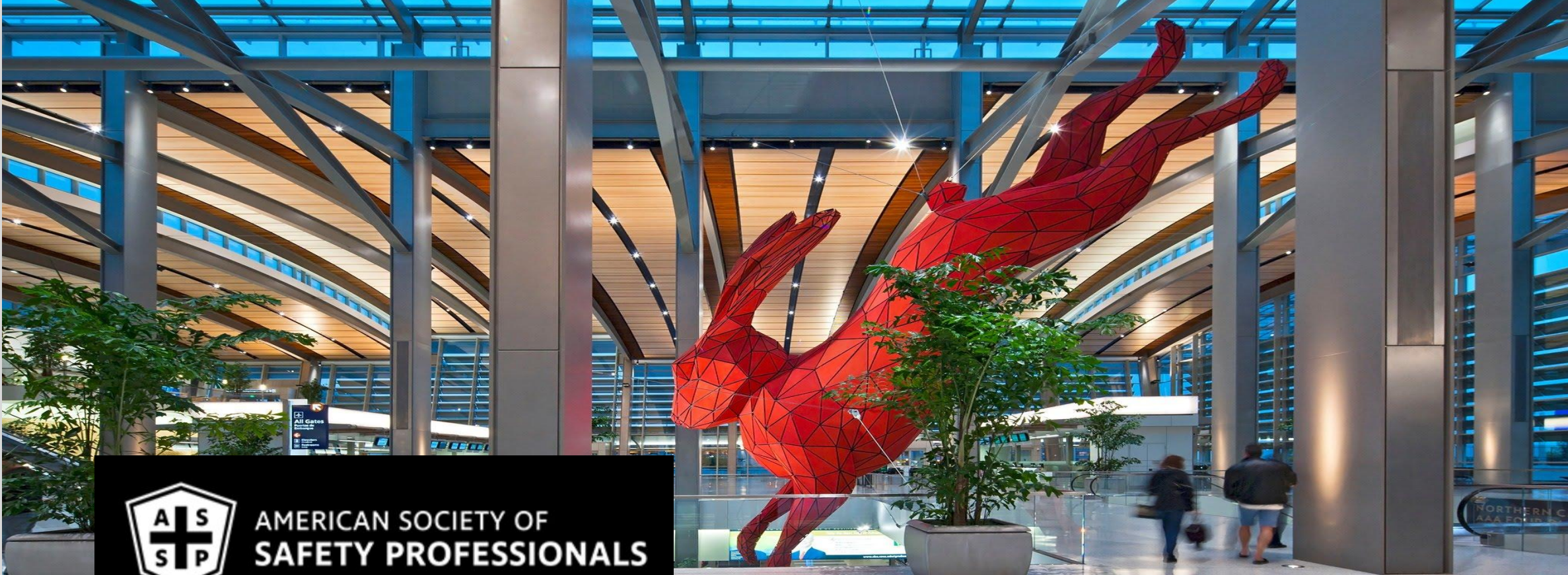
- Lower Columbia Basin returned to in-person chapter meetings securing BREA community room as monthly general meeting place – perfect size for now.
- Membership holding – 10 new members, including students, past several months.
- Chapter involvement with 2023 PNW Safety Symposium

General Monthly Chapter Meetings

Professional Speakers/Events/Outings

- Vehicle Incident Investigation For Safety Professionals (Brian Tungesvik)
- Working Remotely Ergonomics (Brenda Kenton)
- Fall Protection (Greg Gothard)
- Christmas Party White Elephant Gift Exchange) Food Drive





AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Sacramento Chapter

PRESENTER: DAOVINA NGUYEN

CHAPTER VICE PRESIDENT

CHAPTER SUCCESSES

Rancho Seco Tour Sacramento Mixer 2023

- SPY Awards
- Scholarship given to community organization
- Networking
- Feedback

Sacramento Summit 2023

- 243 attendees
 - ~10% increase from 2022
 - 259 registered
- 6 students
- Networking



CHAPTER GOALS

More Member Involvement

- Annual Chapter Mixer
- Annual Health and Safety Summit
- In-Person meetings
- Working with Student Members
- CEU's for general meetings



CHALLENGES



- Availability of members
- Location of in-person meetings
- Relevant topics and speakers for meetings
- Communication with student outreach



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Greater San Jose Chapter



ASSP Greater San Jose Chapter Goals for the 2023-2024 Presented by: Nirap Sainju, CSP, CHMM

1. Provide at least one, free or reduced cost training course for membership.
2. Hold two unique and high value-add in person Technical Meetings for members during the 2023-2024 year.
3. Increase engagement of membership in chapter activities.



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS



**Region I Regional Operating Committee Meeting
October 26-27 2023**

Valley Coastal Chapter

Presented by Lori Elder, President

Key Chapter Plans 2023-2024

Increase Membership Involvement

- Educational Opportunities
 - Meetings With CEU's
- Networking Opportunities
 - In-Person Meetings
 - Develop Neighborhoods
- Develop Student Section
 - CSUN EOH Program



Alaska Chapter 2023-2024



ASSP Chapter 2023/2024 Stretch Goals:

- Bring Alaska Safety Summit Back (PDC) in 2024.
 - Support the Professional Development Conference scheduled for October 2024. This will be the first PDC conference hosted by Alaska Chapter since 2019.
 - Holding the Fall 2024 ROC simultaneously with the PDC in Alaska.
- Update/revise and maintain existing website.

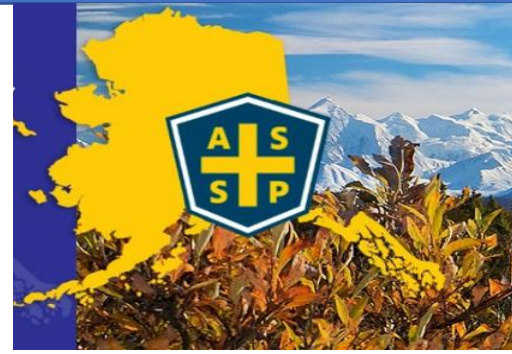


2023/2024 Challenges:

- Lack of engagement from our 240 members.
- How can we encourage our members to more fully engage?



2023/2024 Goals:



- Finding creative ways to make the Alaska Chapter 50th Anniversary Celebration in 2024 memorable.
- Revitalize the Student Chapter.
 - Ongoing encouragement/engagement for new student graduates by offering the first-year membership free.
- Source engaging speakers that will provide incentives such as CEUs for members so they can consider attending more frequently.
- Find creative ways to increase Chapter funds so we have a strong budget that creates more value to our Chapter.
- Maintain Gold level chapter status; elevate to Platinum status in 2025



Goals: Connecting with Others

- Alaska Safety Alliance (ASA)
- National Association of Women in Construction (NAWIC)
- Women in Safety Excellence (WISE)
- Associated Builders and Contractors (ABC)
- Associated General Contractors (AGC)



- The Alaska Chapter was granted its Charter in September 28th, 1974.
- Executive Proclamation made by Governor Walter Hickel designating National Safety Week June 2 – 8th, 1991.



**THANK YOU FOR YOUR CONTINUED
SUPPORT**

ASSP – Bakersfield Chapter



1. Improve the in-person attendance to the monthly meetings.
2. Consider fundraising events to improve Chapter finances.
3. Assist President-Elect with the Professional Development Conference – IH credit hours.



AMERICAN SOCIETY OF **SAFETY PROFESSIONALS**

San Francisco Chapter

1. Work with other chapters and organizations to host a Region Wide or Northern California Event (i.e. ASP/CSP Prep Course, ROC, Technical Meetings, etc).
2. Assist Sections (WISE, Construction, Grapewine) with hosting events in their areas to bring networking opportunity to their members.
3. Provide 2 technical meetings with CEU opportunities (>1.5hrs.)

Alice Yu - SF Chapter President

Break





AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Chapter Reports

Goals and Challenges for 2023-2024



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Cascade Chapter

Presenter: Kristian Knudsen Cascade Chapter Vice-President/President-Elect 2023/2024 Chapter Goals

- Increase member attendance and engagement in monthly chapter meetings.
- Improve our executive team's bench strength.
- Successfully facilitate and host our 20th Biannual Cascade Occupational Safety and Health Conference based on attendance and satisfactory survey results.

Chapter Stretch Goal

- Develop and offer professional development training opportunities for members and nonmembers in addition to our biannual conference.



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Central Valley Chapter

President: Melissa Robertson

Goal:

Increase involvement with Fresno State

One of the few California colleges that offers a degree in safety is right in our own backyard

- Increase student involvement
- Encourage members to offer internships
- Broaden meeting topics to introduce more industries/opportunities in safety

Columbia Willamette Chapter 2023 Chapter Goals

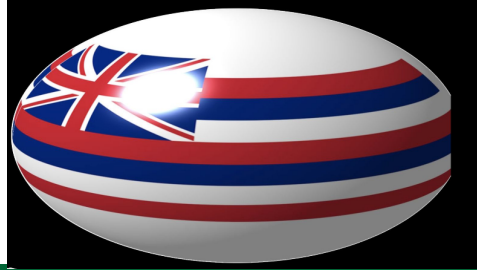
1. Streamline processes and procedures for the Chapter and Sections.
2. Increase strategic partnerships and targeted outreach.
3. Increase member engagement.



Officer Installation Dinner June 23'



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS



Hawaii Chapter

Presenter: Rob McCarthy CSP, SMS, OHST Chapter President

Success: Hosted a successful Golf Tournament in August 2023, raising over \$18,000, benefitting the ASSP Foundation and Local Scholarship Program.

Goals: Neighbor Island engagement activities promoting chapter
Successful 2nd Annual Golf Tournament August 2024
Successful Pac Rim October 29/30, 2024 Ala Moana Hotel
More engagement activities with our Student Section this year

Stretch Goal: Increase membership by 20% this year



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Long Beach Chapter

- 23-24 Term Goals (Platinum Level)
- Vastly increase Grants & Scholarships Program – Done
- Invite sponsorship of Grants & Scholarships Program – Fully Funded
- Increase participation at monthly “Education & Networking Sessions” – July through October saw a 2000% increase. A third of all members now participating.
- Expand Awards & Honors Program – Done
- Seek to host Spring 2024 ROC – Proposal submitted
- Ensure all Chapter Officer positions are filled and active – Done. Currently operating with 12 officers
- Hold all meetings of the EC and Education & Networking sessions in-person and virtual – Done
- Ensure CEUs are awarded for all Education & Networking sessions – Done
- Expand web site and social media presence – Done. More than 30 updates to web site since July 1, LinkedIn page 600% growth, Great newsletter



AMERICAN SOCIETY OF **SAFETY PROFESSIONALS**

Los Angeles Chapter





AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Los Angeles Chapter



2023-2024 Chapter Goals

- Review / Update Bylaws
- Member interaction
- Host Spring ROC



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Los Angeles Chapter



2023-2024
Stretch Goal

- Mentorship Chairperson
- Student Section Chairperson



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

San Diego Chapter

San Diego Progress

President Lee Donahue, CHST, CUSP, OHST

Government Affairs Chair Monica Netherly, CIH, CSP

Primary chapter goals 2023 / 2024

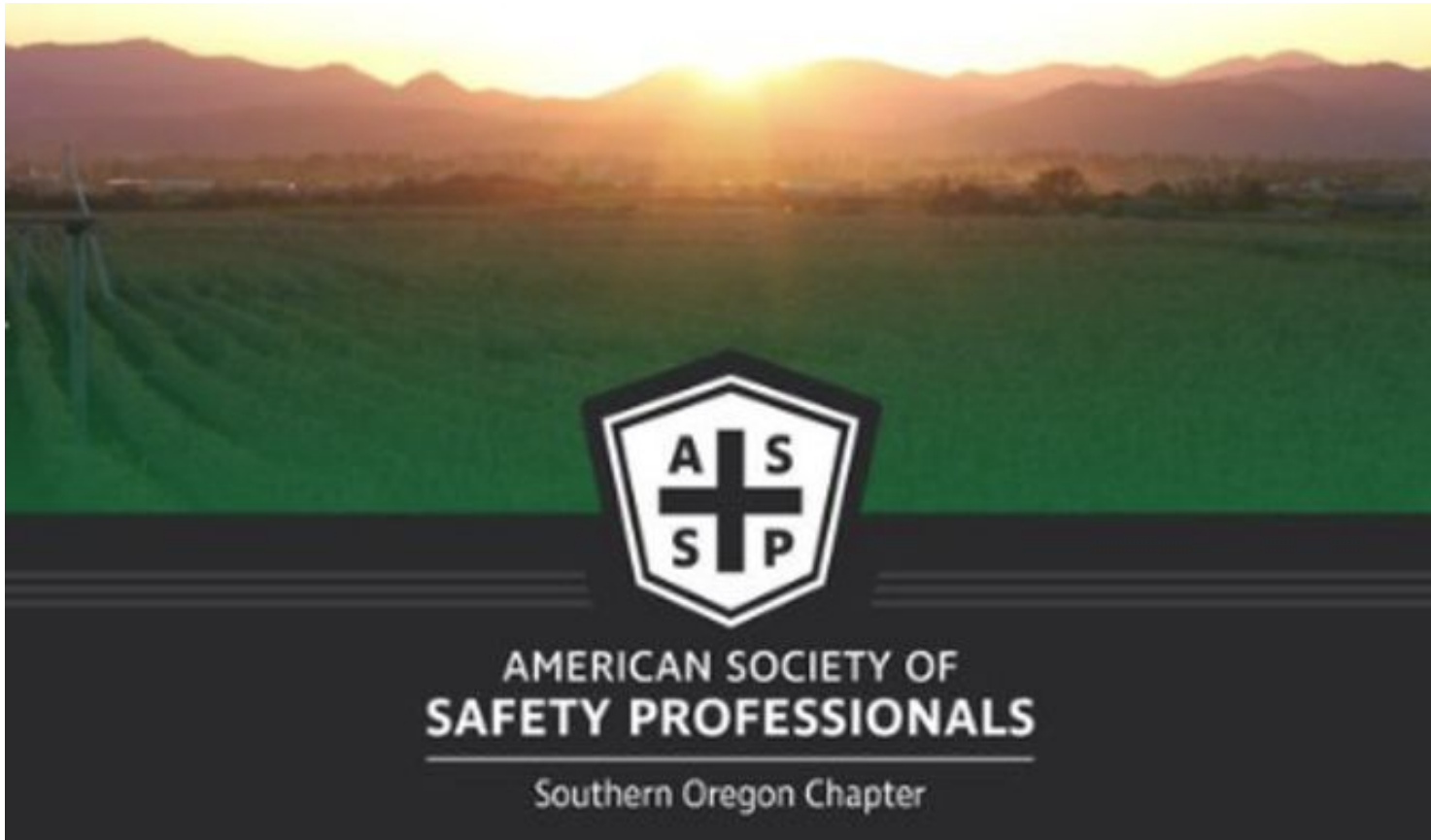
- 1 Member social:** Gather for a social event at night to meet and connect
- 2 Giving back:** Expanding support to multiple organizations
- 3 Communication:** Reinstate newsletter using collaborative process, step up social media presence
- 4 Training:** Looking to grow our PDC by 10-20% over last year

Values Statement

ASSP is where occupational safety and health professionals find a vibrant community – one that helps them grow professionally through education and networking, and advocates for the profession.

From ASSP strategic plan 2018 – 2023

Membership has held steady in the low 300s for several years



Patti McGuire

Southern Oregon Chapter Accomplishments and Goals

- 2023: Successful 3 day in person event -a one-day in-person PDC and a two-day Safety Conference
- 2024: Spring PDC or Safety Express




AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Midnight Sun Chapter

Norm Alden, Chapter President

Patti Sellner, Past President

The Midnight Sun Chapter
commits to strengthening and
increasing current
membership by offering
chapter and community
educational opportunities
related to the diverse realm of
Occupational Health &
Safety.



Puget Sound Plan for 2024, and Beyond!

Best Practices

- Plan for the future
- Embrace the present
- Engage with existing membership
- Grow the membership
- Demonstrate the value of ASSP to the membership



Year in Review-Goals

- Goals
- Increase Chapter revenue through membership. The established metric is a 15% increase (in membership approximately 95 members) in the 2023/2024 chapter year. This will be accomplished by:
 - Giving responsibility to the leadership team for outreach to large industry (Amazon/Microsoft/Boeing/Costco/Genie-Terex) in the geographic area to promote ASSP
 - Connecting with new members to better understand their motivation in being a member of ASSP
 - Giving increased options to accessibility of meetings, members, and content through social media and Chapter Website, as well as heavily emphasize promotional membership opportunities (i.e. Bring a Member)
 - Heavily promote volunteer opportunities to leadership, committees, and other chapter functions.
- Achieve Platinum Status for Chapter year 2023/2024
 - Continue COMT Committee
 - Review status at each executive committee meeting and identify/assign areas of opportunity

Rebuilding Leadership and Memorializing Institutional Knowledge

- Breaking silos.
- Written memorialization of each role's responsibilities.
- Establishing a system of accountability.
- Building on the strengths of our colleagues.



- Collaborated on successful COSHA Fall Conference
 - Over 260 attendees
 - 8 Chapter members presented on 9 different topics
- Preparing for upcoming Mid-Oregon Construction Summit
 - 29-30th of January, 2024
 - We help to plan and sponsor this event
- Preparing for an OSHA 10 Hour course
 - To be presented by Luke Betts in Boardman, OR on Nov 14-15th
- Goals this year:
 - Increase chapter engagement through recruitment of committee chairs and mentorship
 - Maintain or grow our chapter headcount
 - Successfully collaborate on COSHA fall conference



Orange County Chapter 2023-24 Goals

1. Improve membership experience and value
 - Adding EHS-related facility tours to our recurring mixer and event schedule
 - Collaborate with other organizations such as LAASSP, LBASSP, OCAIHA, SCAIHA, and OCRIMS
 - Recognize members through: Long Member Award, S.P.Y. Award, Safety Hall of Fame Award, and highlight members.
2. Improve visibility and communication with members through social media (LinkedIn). We will measure this goal by:
 - Increasing members following our LinkedIn account by 25%.
 - Post activities of every meeting, and activities, and jobs postings on LinkedIn.
3. Improve our student mentorship program. We will measure this goal by:
 - Coordinate and include mentors and mentees from LAASSP, LBASSP, OCAIHA, and SCAIHA
 - Follow up with mentors and mentees at least once every 45 days.



Orange County Chapter Successes & Challenges

- Successes

- Capitalized on current, relevant regulations and topics
- Spread out programing duties among board members
- Great collaborations between chapters
- Good participation from members

- Challenges

- Balance budget with increased cost of hosting
- Union Bank > US Bank transition





AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Orange County Chapter

OCASSP September Event Honda Center Tour

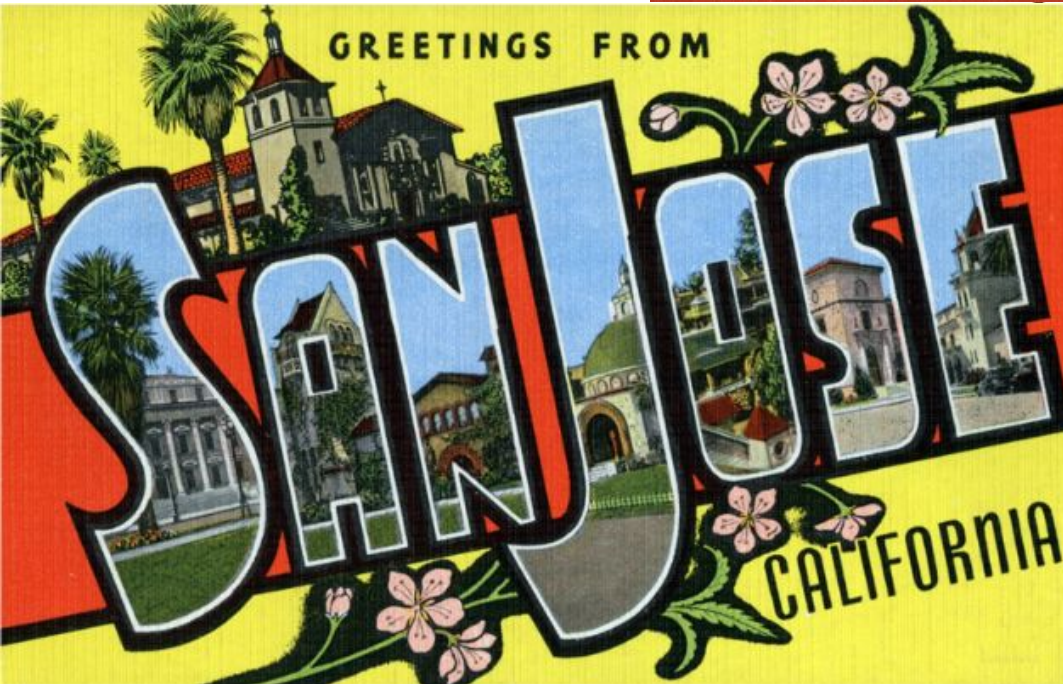
Break





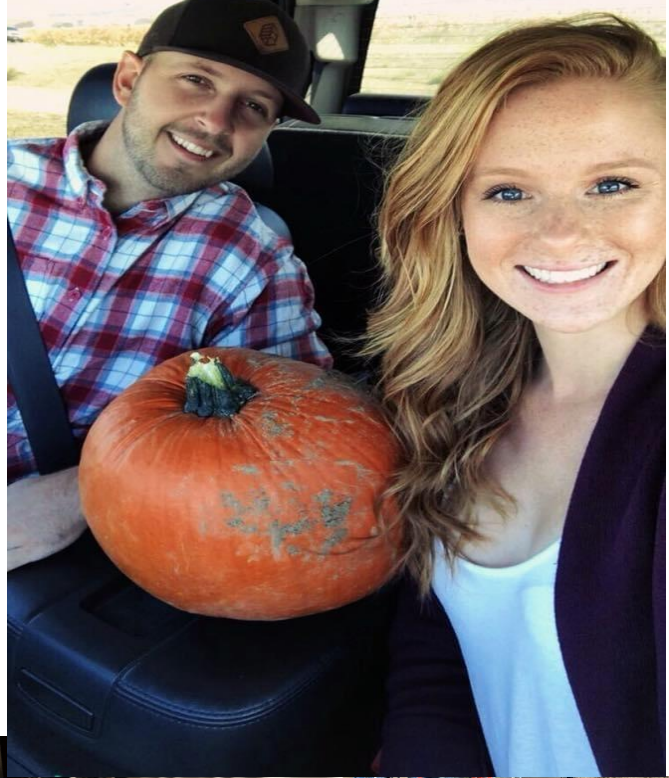
COMT Workshop

Traci Snyder, CHST, OHST, STS, GSP |
Director Area A



TRACI





CONGRATULATIONS!



Platinum Level

Bakersfield – Area C
Broken Top – Area B
Columbia-Willamette – Area B
Greater San Jose – Area B
Hawaii – Area A
Orange County – Area C
Puget Sound – Area A
Sacramento – Area B
San Francisco – Area B
Valley Coastal – Area C

Gold Level

Alaska – Area A
Central Valley – Area C
Long Beach – Area C
Los Angeles – Area C
Midnight Sun – Area A
Lower Columbia Basin – Area A
San Diego – Area C
Southern Oregon – Area B

Silver Level

Cascade – Area B

Bronze Level

Inland Northwest – Area A

All 20 Chapters received Recognition on their COMT Report

Chapter Operations Management Tool FAQ

What is the Chapter Operations Management Tool?

The Chapter Operations Management Tool (COMT) helps your chapter plan annual activities, track performance and share your successes and challenges with your area director, regional vice president and the Society.

The tool serves three functions:

1. Planning: COMT focuses on the items considered most important to a successful chapter year of providing outstanding value to members. Items on the list are ideas for serving members that you can use throughout the year.

2. Feedback and reporting: Your chapter uploads all required reports into your COMT and tracks activity throughout the year. At the end of the year, your chapter's completed COMT serves as your chapter's annual report, which is the final required report described in Society Operating Guideline 8.5. Together, these reports enable your regional leadership and the Society to provide additional support and identify best practices.

3. Chapter recognition: Your chapter's COMT is the primary recordkeeping mechanism for the chapter recognition program, which celebrates chapters' outstanding achievements throughout the year.

2. How do I access my chapter's COMT? Links are sent to several positions of the chapter executive committee in mid-July each year and are specific to your chapter for that chapter year. If you are having trouble locating the report, contact Chapter Services for support.

3. When and how do I submit our chapter's final COMT? To facilitate chapter planning and best evaluate performance, each chapter must complete and submit the entire COMT by **June 30**. In early June, a Submit button will appear at the bottom of the final page of the COMT. Review the responses your chapter has entered throughout the year and make changes using the Previous Page button. When you have finalized your report, click the Submit button to complete your annual report requirement. You will not be able to make changes from the review page or after you click Submit.

4. What happens if my chapter does not submit our COMT by June 30?

Your chapter's COMT closes after June 30. Only information that has been reported by that time is recorded in your chapter's COMT and it is not possible to make additional changes.

5. How can my chapter make sure we report and receive recognition for all our activities?

To help your chapter maintain a record of your activities and receive recognition:

- Use your chapter's COMT to set goals and check in on progress throughout the year by reviewing your COMT during each leadership team meeting.
- Enter your activities into your COMT each month rather than trying to remember everything you've done at the end of the year.
- Pay particular attention to chapter charter requirement questions (400 point questions), as your chapter must meet all charter requirements to qualify for any recognition level.
- Talk with your area director or regional vice president about ways you chapter can leverage the COMT to serve members throughout the year.

- Use the COMT Guidance Document to answer your chapter's questions about COMT responses or get ideas for new opportunities to serve members.
- Use the ASSP COMT Plan Template to identify and track your chapter's point goals throughout the year

6. Who is responsible for keeping our chapter's COMT up-to-date?

Engaging your chapter's entire leadership team in goal-setting and tracking your chapter's performance is a good practice. While the chapter president or treasurer may be the best person to upload certain reports, most of the questions in the COMT can be answered by others on the team. Consider dividing responsibility for completing information for each question based on your leaders' roles and responsibilities.

9. How are COMT point values determined? The tool has three tiers of points, weighted toward the activities that best support a chapter's ability to meet chapter charter requirements.

Chapter charter requirements

400 points each

6000 total points available

Activities that strongly support meeting requirements

90 points each

1710 total points available

Activities that enhance requirements

40 points each

2320 total points available

10. What are the recognition levels that are tied to the COMT? The chapter recognition program recognizes chapters for the delivery a standard of service to members. The recognition points model is as follows:

Bronze	6000 – 6999
Silver	7000 – 7999
Gold	8000 – 8999
Platinum	9000 and above

13. What resources are available to my chapter to better understand and use the COMT as we provide outstanding service to members? There are several resources available to chapters that would like to better understand and use the COMT.

- Chapter Operations Management Tool page in Community Leader Resources
 - Your Region Vice President or Area Director
 - COMT Guidance Document
 - ASSP COMT Plan Template
 - ASSP Chapter Services
- Each quarter, chapter presidents will receive a slide deck with timely information to help facilitate more conversations at team meetings about chapter goals, progress toward those goals and how every leader can contribute.

COMT REPORT

Important Dates

- August 14, 2023 – Annual Operation Report
- May 31, 2024 - Leadership Report
- May 31, 2024 – Finance Report
- June 30, 2024 – COMT Report

COMT REPORT

Required Fields (minimum for 6000 points)

1	Upload your 2023-2024 Chapter Operational Plan. Due August 15, 2023. (SOG)		400	required
2	Upload your Chapter Leadership Report with ALL leaders taking office July 1, 2024 including those continuing. Due May 31, 2024. (SOG)		400	required
3	Upload your chapter's Annual Financial Report. Due May 31, 2024. (SOG)		400	required
4	Did your chapter nominate and elect chapter officers and Advisory Group members according to chapter bylaws. (SOG)		400	required
5	Required Chapter Website Updates (SOG)			
	Reviewed between July – September (Due September 30, 2023)		400	required
	Reviewed between October – December (Due December 31, 2023)		400	required
	Reviewed between January – March (Due March 31, 2024)		400	required
	Reviewed between April-June (Due June 30, 2024)		400	required
6	How many regional operating committee (ROC) meetings did your chapter president or proxy attend this year? You are required to attend at least one per year. (SOG)			
	1 Meeting		400	required
7	Our leadership team met at least six times this year and at least one of those meetings was for strategic planning. (SOG)		400	required
8	Our chapter supported ASSP in advancing the mission and strategic areas of focus for the organization. (SOG)		400	required
9	Chapter Meeting Tracker			
	Meeting 1 (SOG)		400	required
	Meeting 2 (SOG)		400	required
	Meeting 3 (SOG)		400	required
	Meeting 4 (SOG)		400	required

You
can do
More

The image features the motivational phrase "You can do More" written in a black, cursive, handwritten style. The word "You" is on the top line, "can do" is on the middle line, and "More" is on the bottom line. The text is framed by several thick, pink, curved lines that sweep around it. To the right of the word "do", there are three small, pink, radiating lines that resemble an exclamation point or a burst of energy. The entire graphic is set against a plain white background.

Log into your ASSP Account

www.assp.org

Membership (tab)

Community Leader Resources (tab)

Chapters (tab – on the left of the screen)

Chapter Management (tab on the left of the screen)

Chapter Operations Management Tool (tab – on the left of the screen)

The screenshot shows a web browser window with the URL <https://www.assp.org/community-leader-resources/chapters/chapter-management/chapter-operations-management-tool>. The page title is "Chapter Operations Management Tool". Below the title is a yellow navigation bar with a "CLR" icon and label. A sidebar on the left contains a list of menu items: Chapters, Chapter Leadership Roles, Section and Student Section Leadership Roles, Regional Vice President and Area Director Tools, Chapter Leadership Training, Chapter Member Engagement, Chapter Management, Chapter Rosters, Chapter Financials, and Chapter Operations Management Tool. The main content area features a heading "Show Your Chapter's Value" and a paragraph: "ASSP chapter communities provide accessible, face-to-face opportunities for members to use their Chapter Operations Management Tool (COMT) year-round for both planning reports that your chapter is required to submit throughout the year." Below this is another heading "Accessing the Tool" and a link to an FAQ page.

COMT REPORT Template

[2023-2024 assp comt plan templatec12f01a3d30c682b82ddff00008da7ce.xlsx \(live.com\)](#)

COMT REPORT

Test Report

<https://s-7b4273-i.sgizmo.com/s3/i-DeJJoOsjneAJHxgLV-6283171/?sguid=DeJJoOsjneAJHxgLV>

COMT REPORT

Need Assistance: Contact:
Your Area Director
ASSP Customer Service

I'll be glad to assist....

You got this!!!!!!

**Thank
you**



Announcement of Evening Activities

Alice Yu, MS, CPE, CSP

Nirap Sainju, CSP

Diana Tejeda-Guzman, CSP, AFIS



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Adjourn Day One



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Region I

Fall 2023 Regional Operating Committee Meeting

Day 2

Ice-Breaker | Last Night Review



Chapter Roll Call

- Chapter Roll Call
- Quorum Confirmation



Announcements | Agenda Updates



Vote(s)

- Spring ROC
 - Presentations
- Deputy Regional Vice President





AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

ARVP Reports



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Region I

ARVP Finance Update

Fall 2023 ROC Meeting

Region I ASSP

Enrique Medina, MS, CIH, CSP, FAIHA

Agenda

- Chapter Financial Reporting Deadlines
- Audits
- Chapter Banking
- Online Security and Cyber Fraud
- Region I Financial Report



Chapter Financial Deadlines

- April to March: Monthly Financial Report to Executive Committee
- March 1: Dues Changes Report to Chapter Services (CS)
- March 31: End of Fiscal Year
- May 31: Annual Financial Report & Checklist to AD/RVP & CS
- August 15: Annual Operating Plan (Budget) to AD/RVP & CS
- August 15: Proof of Tax Filing or Extension to AD/RVP & CS



Chapter Dues Report to Society

- Submit by March 1 to ASSP Chapter Services
- **Only if** your Chapter votes to increase dues for the upcoming chapter year.



Annual Financial Report Due May 31, 2024

- Covers period from April 1, 2023, to March 31, 2024
- Section's finances in Chapter's Annual Report
- Include Financial Checklist
- Upload to ASSP Chapter Services with copy to AD and RVP



Filing Chapter Tax Returns: August 15

<i>Form to File</i>	<i>Tax (Form) Year</i>
990-N	Gross receipts normally \leq \$50,000; Society will file on your behalf once you send in completed annual report due May 31
990-EZ or 990	Gross receipts $>$ \$50,000 and $<$ \$200,000, and Total assets $<$ \$500,000 Proof of filing due to ASSP by August 15
990	Gross receipts \geq \$200,000, or Total assets \geq \$500,000 Proof of filing due to ASSP by August 15



Chapter & Section Treasurer Audits

- April – June. Complete before the start of the new Chapter year
- Or immediately upon change of President or Treasurer
- Conducted by the Financial Audit Committee
- Follow Chapter Accounting Guidelines - current version
- Audit report sent to Area Director
- Area Director advises RVP



Audit Committee

- Incoming Chapter President
- Current member of the Executive Committee
 - Except the Treasurer and President
- Chapter member(s)



Chapter Banking

- Change Account Signers & replace debit cards with new ones
- Transfer Key Documentation – *Checkbook; Employer Identification Number and Federal Tax-Exempt Determination Letter*
- Change your bank and online cash transfer system passwords



Online Cash Transfer System Options

- **PayPal** – business & personal accounts; mobile app; credit card OK; can carry balance; 2.99% + \$0.49 transaction fee; transfers can delay up to 5 days.
- **Zelle** – business & personal accounts; bank mobile app; bank account only; 0% fee; instant bank-to-bank transfer. Cannot reverse transaction.



Online Security and Cyber Fraud

- **Spoofing** makes you think you're interacting with someone else in the form of an email or text message you're likely to trust.
- **Search Engine phishing** fake websites that copy a financial institution or retailer
- **Tech Support Scam:** malware freezes the computer and fake tech support pops up directing you to a fake security site, and tech support scammer to get personal information.



How to Protect Against Cyber Fraud

- Watch out for messages that ask for personal information, mobile phone, credit or debit card numbers, bank account information, passwords, etc. And don't open, click on any links, or download any attachments from suspect emails.
- If you've clicked a bad link, close out of it immediately, run an antivirus check, and then change your password and security questions. Contact your bank or card issuer. Make sure to review your transaction history over the next few weeks.



Region 1 Financial Report

- For Fiscal Year from April 1, 2022, to March 31, 2023:
 - Initial Cash Balance: \$37,160.49
 - Total Revenues: \$18,758.94
 - Total Expenses: \$18,051.57
 - Net Income: \$ 707.37
 - Final Cash Balance: **\$37,867.86**
- Mid-year report from April 1 to September 30, 2023



**American Society of Safety Professionals Region I Operating Committee
Annual Financial Report
Mid-Year Ending September 30, 2023**

INCOME STATEMENT				
REVENUES (Cash Receipts)				
Dues		\$7,341.00		
Meeting Fees		\$5,863.61		
Other		\$7,345.96		
	REVENUE (Total Receipts)			\$ 20,550.57
EXPENSES (Disbursements)				
M E E T I N G S:	Lunch/Dinner	\$1,115.10		
	Speaker Gifts	\$ 250.50		
C O N F / S E M I N A R:	Meals/Breaks	\$5,607.51		
T R A V E L:	Officers	\$1,777.98		
	Other	\$2,234.78		
Other		\$ 232.02		
	EXPENSES (Total)			\$ 11,217.89
NET INCOME (Excess Receipts over Disbursements)			→	\$ 9,332.68
PREVIOUS YEAR CASH BALANCE - Total Assets from			→	\$37,867.86
NEW CASH BALANCE - Previous Year Cash Balance			→	\$47,200.54

Questions?

- Chapter Financial Reporting Deadlines
- Audits
- Chapter Banking
- Online Security and Cyber Fraud
- Region I Financial Report





AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Technology and Communications Update

Amanda Shin, MS, CSP

ARVP Technology and Communications



**ROC MEETING
#HASHTAG**

#Fall2023ROC1

Chapter Leadership Training

[ASSP Home](#) > [Community Leader Resources](#) > [Chapters](#) > [Chapter Communications](#) > [Chapter Leadership Training](#)

- On-Demand Leadership Training available for new board members/volunteers.
- Training for specific roles (President, VP, Treasurer, etc.)
- Additional Training & Resources available:
 - *“Zoom Tools for more Engaging Virtual Programs Designed for Learners”*
 - Transition Meeting Resources:
 - *Transition Meeting Planning Worksheet*
 - *Sample Agenda’s*
 - *Officer Transition Checklist*
 - *Chapter Web Tools Transition Guide*



Chapter Communities Marketing Kit

ASSP Home > Community Leader Resources > Chapters > Chapter Communications > Chapter Communities Marketing Kit

- Business Card
- Certificate of Attendance/Recognition
- Chapter Flyer
- Letterhead
- Name Badge
- Presentation Slide Deck
- Social Media Banners
- ASSP Chapter & Region Logo files (high resolution)



Chapter Technology Checklist

ASSP Communities > Discussions > Chapter and Section Leaders > Officer Transition - Web Hosting Package Checklist

- Provides a list of resources & guidelines that officers should consider during their term.

AMERICAN SOCIETY OF SAFETY PROFESSIONALS COMMUNITY

Dashboard COVID-19 Discussions Member Directory Communities Settings

Amanda

Dashboard COVID-19 Discussions Member Directory Communities Settings

Chapter and Section Leaders
Private Access

Home Discussions Members Files Photos Videos Message Search Settings

Discussions / Chapter and Section Leaders / Officer Transition - Web Hosting Package Checklist

Officer Transition - Web Hosting Package Checklist

Mark Huelskamp
54 Posts

The following is a list of resources and guidelines that officers should consider during their term. The list is not intended to be exhaustive; please add chapter/region specific information to better tailor to your needs.

Chapter/Region Website

- Do not share existing login information. If you no longer need access to the dashboard, contact Mark Huelskamp at chapterwebupdates.assp.org so your account can be removed.
- Have new officers, who need access to the dashboard, contact Mark Huelskamp at chapterwebupdates@assp.org to setup their account.
- Contact Mark Huelskamp at chapterwebupdates@assp.org to schedule an online training session for your chapter.

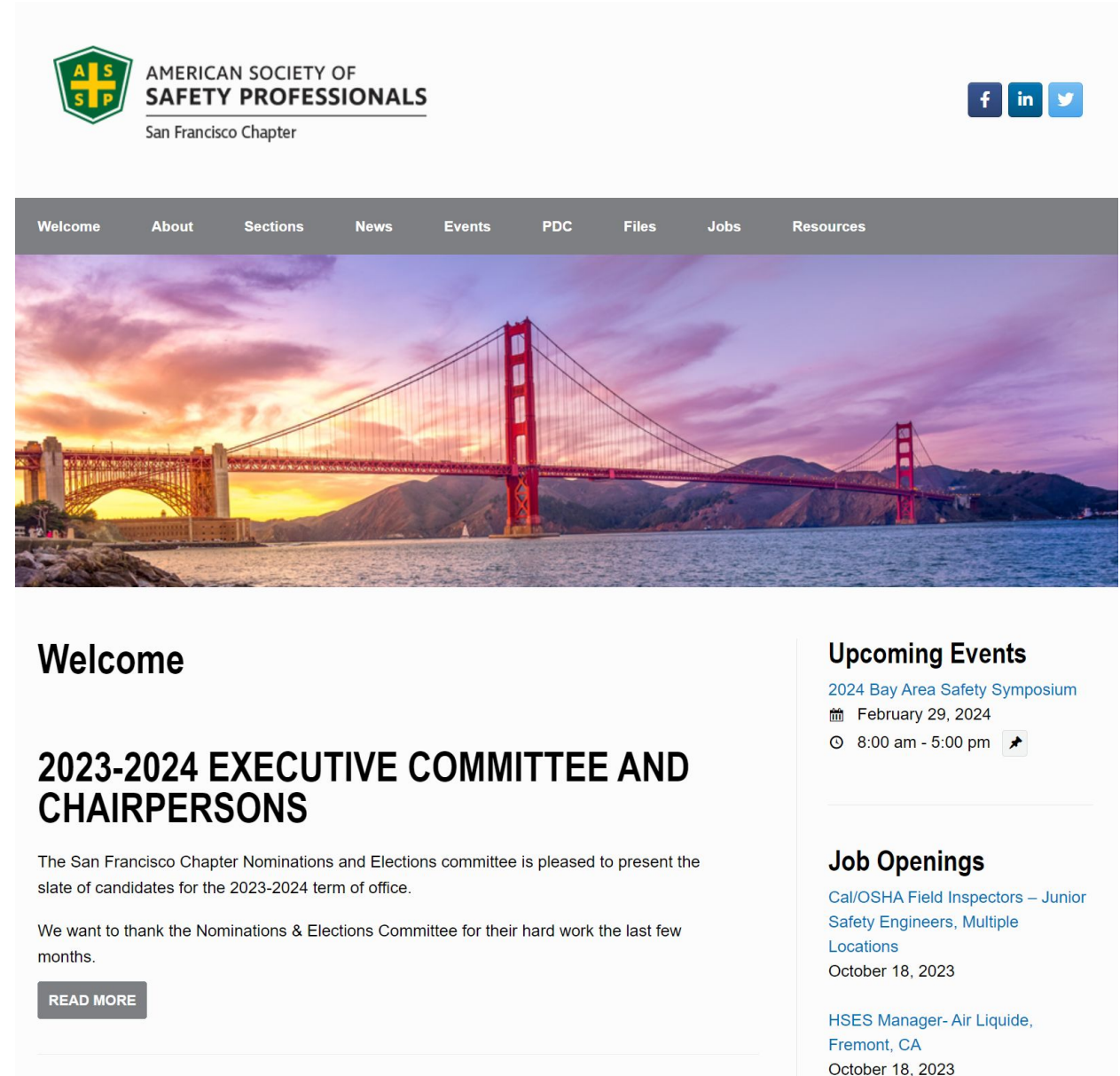
ASSP Chapter Email Addresses

- Use role specific emails like president@chapter.assp.org (wherein chapter.assp.org would be replaced by your chapter's web address - e.g., chicago.assp.org).
- Protects your personal information.



Chapter Websites

- Upcoming event registration & payment options (paypal backend)
- Post videos and photos of your events to engage membership
- Archive your newsletters
- Post Jobs & Resumes
- SPY Award Nominee submissions
- Recognize Members & Scholarship Winners



AMERICAN SOCIETY OF SAFETY PROFESSIONALS
San Francisco Chapter

Navigation: Welcome, About, Sections, News, Events, PDC, Files, Jobs, Resources

Welcome

2023-2024 EXECUTIVE COMMITTEE AND CHAIRPERSONS

The San Francisco Chapter Nominations and Elections committee is pleased to present the slate of candidates for the 2023-2024 term of office.

We want to thank the Nominations & Elections Committee for their hard work the last few months.

[READ MORE](#)

Upcoming Events

[2024 Bay Area Safety Symposium](#)
February 29, 2024
8:00 am - 5:00 pm

Job Openings

[Cal/OSHA Field Inspectors – Junior Safety Engineers, Multiple Locations](#)
October 18, 2023

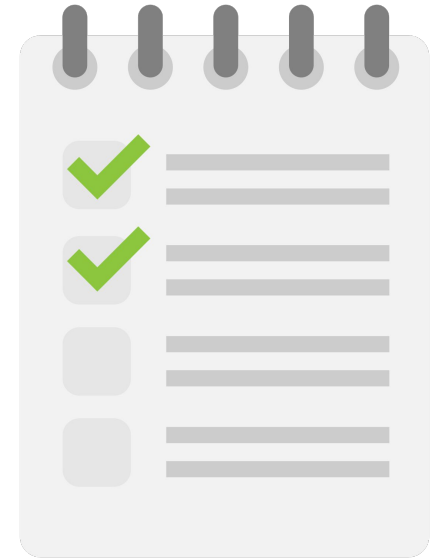
[HSES Manager- Air Liquide, Fremont, CA](#)
October 18, 2023



Chapter Websites

TO DO:

- Review website for current content
 - Officer Information / Photos
 - Chapter Bylaws
 - Events
 - Relevant News Articles
 - Job Posts
- Delete or archive old and irrelevant information



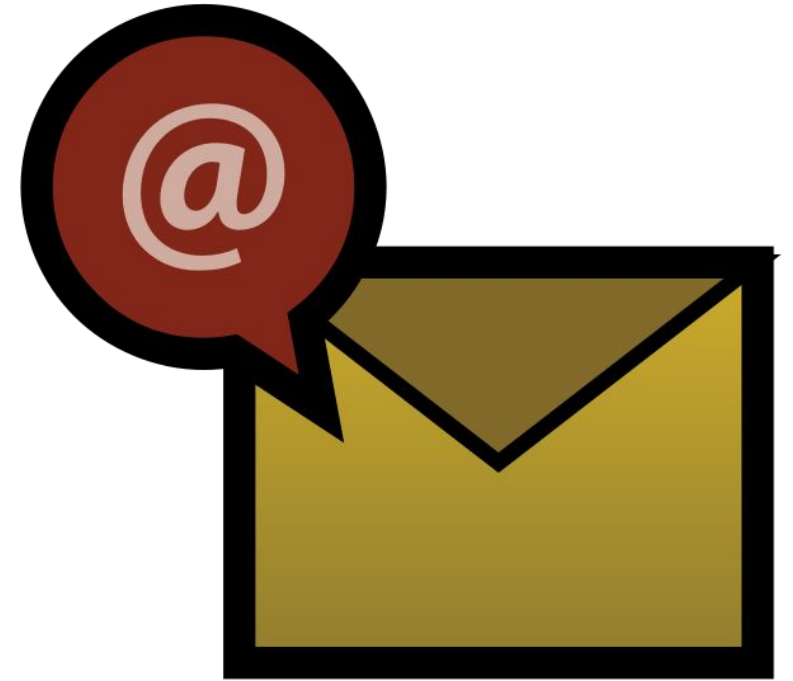
Website - User Maintenance

- Do not share existing wordpress login information!
- Contact Mark Huelskamp to add/delete user accounts
 - chapterwebupdates@assp.org
- Wordpress user training is available through Society



Chapter “Role” Emails - InMotionHosting

- Society is now recommending chapters establish “role emails” for all officers!
 - Helps with Phishing
 - Protects Person/Business email address
 - More Professional
 - Helps with Transition



Role-Specific Chapter Email Accounts

Your chapter may choose up to ten addresses, such as:

- president@[yourchapter].assp.org
- vicepresident@[yourchapter].assp.org
- secretary@[yourchapter].assp.org
- treasurer@[yourchapter].assp.org

Can forward chapter email account to personal or work email accounts.

Helpful during transition between outgoing & incoming chapter officers each year

Log Into: <https://ded5439.inmotionhosting.com:2096/>

[Click here for more info](#)

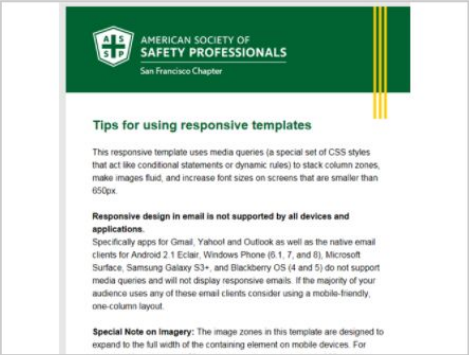


Magnet Mail/Higher Logic - Chapter Comm

- One account shared among pertinent chapter officers!
- To Access - <http://www.magnetmail.net>
- Can update social media platforms with new content

Your Templates ▼ Search...

ASSP San Francisco - General



Tips for using responsive templates

This responsive template uses media queries (a special set of CSS styles that act like conditional statements or dynamic rules) to stack column zones, make images fluid, and increase font sizes on screens that are smaller than 650px.


Responsive design in email is not supported by all devices and applications.

Specifically apps for Gmail, Yahoo! and Outlook as well as the native email clients for Android 2.1 Eclair, Windows Phone (6.1, 7, and 8), Microsoft Surface, Samsung Galaxy S3+, and Blackberry OS (4 and 5) do not support media queries and will not display responsive emails. If the majority of your audience uses any of these email clients consider using a mobile-friendly, one-column layout.

Special Note on Imagery: The image zones in this template are designed to expand to the full width of the containing element on mobile devices. For

Preview Select

ASSP San Francisco - Meeting



2017 ASSE Heart of America Chapter PDC

November 2 - November 3 | 8:00 am - 6:00 pm

You want to know what is some of the best and latest concepts in our industry? Do you have someone who needs a quick refresher on a topic or needs to be introduced to a topic? Do you need CEUs for the fraction of cost that you can get elsewhere? If nothing else, you want a couple days OFF work and be with your safety friends!!!


What better time to meet and network with other professionals in the industry and see what our exhibitors have to offer. Spread the word and sign up early to take advantage of the savings. This PDC is loaded with interesting topics and something everyone can take away with.

[Click here](#) to download the detailed schedule.

Metropolitan Community College Business & Technology Campus
1776 Universal Avenue, Kansas City, Missouri 64120

Preview Select

ASSP San Francisco - Newsletter



October Newsletter

- President's Letter
- Membership Updates
- Upcoming Events
- Career Opportunities

PRESIDENT'S LETTER

Greetings Everyone!

As the Thanksgiving holiday rapidly approaches, we all begin making plans to visit with family and friends. Then, this seemingly solemn holiday turns into a barrage of invitations, travel arrangements, football, food and, of course, even more food!

Preview Select

Social Media Platforms



Social media accounts are not created/managed as part of your web hosting package. Here are some basic guidelines:

- Create accounts as business/company pages. This allows you to post messages from the Real Magnet/Higher Logic and chapter website dashboard.
- Use a chapter email address, like chapter gmail address or smail address such as updates@chapter.assp.org, to create the accounts. This will create a smooth transition
- Visit society page to download your social media banners and chapter's logo in high resolution format



Surveys - Crowdsignal



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Sample Chapter Member Survey Questions

Use the questions below to create a survey to learn more about the needs and interests of your chapter's members.

If your chapter has a web hosting agreement with ASSP, you have access to a Poll Daddy account to help you administer the survey online. Contact ChapterWebUpdates@assp.org for more information.

-
1. Why are you a member of ASSP? Check all that apply.
 - It looks good on my resume.
 - I get discounts on products and services.
 - I use it for the services ASSP provides.
 - I use it to connect with my local chapter.
 - I am building my professional network.
 2. What do you hope to get from your local chapter? Check all that apply.
 - I want to take advantage of career advancement opportunities.
 - I want to develop my leadership skills.
 - I am working to attain certifications and earn continuing education credits (CEUs).
 - I hope to expand my local network of safety professionals.
 - I am seeking to expand my technical knowledge.
 - Other _____
 3. What would motivate you to attend chapter meetings? Check all that apply.
 - I like opportunities to socialize and network with my peers.
 - I want to learn about current topics and what others are doing.
 - I need to earn CEUs.
 - Other _____



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

San Francisco Chapter

Member Survey - Chapter Year 2022-2023

Dear San Francisco Chapter Members,

Please take a few minutes to tell us how you will utilize your membership in the coming 2022-2023 chapter year and what services you'd like to see from your local chapter.

We value your thoughts and we will use your responses to plan events and activities for the upcoming chapter year.

Thank you for your time.

Sincerely,
2022-2023 SF Chapter Executive Board

[Click Here to Take the Survey](#)

Chapter Document Storage

- Society-Provided Google Drive
 - 15GB
 - Upgradable as needed (chapter paid)
- Allows for Cloud-Based storage of chapter documents (and possibly other things):
 - Chapter By-Laws
 - Financial Records
 - Chapter Meeting Minutes
 - COMT Tracker
 - Agendas
 - Presentations

Shared with me > Annual Operating Docu...

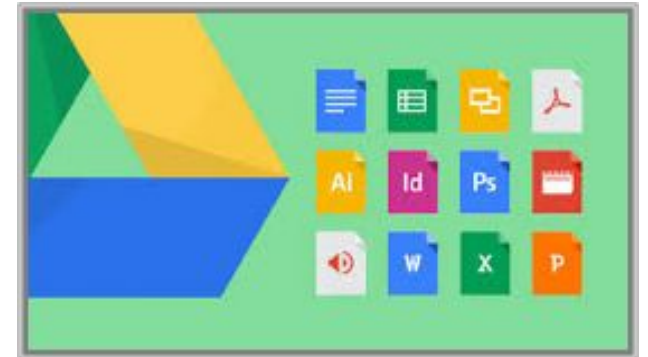
Name ↓

- 2022 - 2023 Chapter Year_Alice Yu
- 2021-2022 Chapter Year_Tiffany Barnett
- 2020-2021 Chapter Year_Jonathan Scruggs
- 2019-2020 Chapter Year_Amanda Shin
- 2018-2019 Chapter Year_Amanda Shin
- 2017-2018 Chapter Year - Dave Paoletta



Society Provided Gmail Accounts

- **Google Calendar**
- **Google Meet (1-hour free)**
- Can be used to sign up for other chapter related accounts
(Don't use personal email addresses!)
 - Paypal, Square, etc.
 - Chapter Bank Account
 - Virtual Meeting Platforms (zoom)



Overall, makes officer transition much easier!



Virtual Meetings & Resources

- It is highly recommended that your chapter purchase some form of platform to run virtual meetings with your members.
- Provides opportunity to interact with all chapter members & gives options for members to attend meetings.

zoom

\$150 - \$200 / Year

GoToWebinar™

\$50 - \$400 / Year



Google Meet



Webex Meetings



Jitsi Meet



Microsoft Teams



Chapter Nominations & Elections

ASSP Home > Community Leader Resources > Chapters > Chapter Management > Chapter Nominations and Elections

CHAPTER ELECTIONS

— ELECTRONIC BALLOTS

Create ballots

Email out to Membership

Tabulate Results

Guidance document is available!



Society Community Site

- community.assp.org
- Join the general discussion forums and participate in the forums for the practice specialty and other common interest groups they belong to.
- Can connect with other chapter leaders to ask questions and share best practices in the chapter and section leader group



Region I Website

- Posting chapter/regional events.
- Welcome messages
- Historical ROC information
- Job Opportunities
- Chapter news
- Chapter Officers
- Region SPY Nominations

The screenshot shows the homepage of the American Society of Safety Professionals (ASSP) Region I website. At the top left is the ASSP logo, a green shield with a white cross and the letters 'A', 'S', 'S', 'P' in the quadrants. To the right of the logo is the text 'AMERICAN SOCIETY OF SAFETY PROFESSIONALS' and 'Region I'. In the top right corner are social media icons for Facebook, LinkedIn, and Twitter. Below the header is a green navigation bar with white text links: 'Welcome', 'About', 'News', 'Events', 'Awards', 'Practice Specialties', 'Jobs', 'Files', and 'Resources'. The main content area features a large group photo of approximately 30 people standing in front of a building entrance labeled 'THE PORTLAND BUILDING'. Below the photo is a link that says 'Edit Slideshow'. The page is divided into three columns. The left column has a 'Welcome' heading followed by the text 'WELCOME REGION I CHAPTER LEADERSHIP!'. The middle column contains a video player with the title 'Region I Introduction Video' and a 'Share' button. The right column is titled 'Upcoming Events' and lists three events: 'Fall 2023 Regional Operating Conference (ROC) in San Francisco + Dinner', 'Fall 2023 ROC Registration & Info' (October 26-27, 2023, 8:00 am - 1:00 pm), and 'Fall ROC Additional Activity: Alcatraz Tour (Save the Date)' (October 28, 2023, 10:00 am - 1:00 pm). A small green logo is visible in the bottom right corner of the page.

Membership Recruitment & Retention Tools

- **Membership Recruitment & Retention info in community leader resources:**
<https://www.assp.org/community-leader-resources/chapters/chapter-member-engagement/membership-recruitment-and-retention-tools>
- **Member-Get-A-Member overview:**
<https://www.assp.org/membership/member-get-a-member>
- To request a membership campaign promo code, send details around time frame & if associated with a special event (PDC, milestone anniversary, etc.) to chapterservices@assp.org.

The more of your friends who join as full members, the more you get rewarded:

	REFER 2	REFER 4	REFER 6
FREE On-Demand Webinar	X	X	X
FREE 1-Year Membership Extension		X	X
FREE \$50 Amazon Gift Card			X



Protect Your Chapter From Spear-Phishing Attacks



Overview

- How spear-phishing attacks work
- Spotting a spear-phishing attack
- Protecting your chapter
- Responding to attacks





Spear-phishing attack

Targeted email message that appears to come from a trusted source requesting money or information

Example Spear-Phishing Message

From: Jon Johanson [asspchpers@cox.net]
Sent: Monday, April 17, 2023 10:05 AM
To: Royal Willard <rwp@region1.asse.org>
Subject: Hello Royal

I need you to process an outgoing payment, can we process via wire transfer or check today? You will need to update the payment details in order for me to process the payment.

Please update the payment details by clicking below:

[UPDATE ACCOUNT NOW](#)

Thanks,
Jon



Example Spear-Phishing Message

From: Jon Johanson [asspchtpers@cox.net]

Sent: Monday, April 17, 2023 10:05 AM

To: Royal Willard <rwp@region1.asse.org>

Subject: Hello Royal

I need you to process an outgoing payment, can we process via wire transfer or check today? Let me know the details you need. You will need to update the payment details in order for me to process the payment.

Please update the payment details by clicking below:

UPDATE ACCOUNT NOW

Thanks,
Jon



Example Spear-Phishing Message

From: Jon Johanson [asspchtpers@cox.net]
Sent: Monday, April 17, 2023 10:05 AM
To: Royal Willard <rvp@region1.asse.org>
Subject: Hello Royal

I need you to process an outgoing payment, can we process via wire transfer or check today? You will need to update the payment details in order for me to process the payment.

Please update the payment details by clicking below:

[UPDATE ACCOUNT NOW](#)

Thanks,
Jon



Example Spear-Phishing Message

From: Jon Johanson [asspchtpers@cox.net]
Sent: Monday, April 17, 2023 10:05 AM
To: Royal Willard <rwp@region1.asse.org>
Subject: Hello Royal

I need you to process an outgoing payment, can we process via wire transfer or check today? You will need to update the payment details in order for me to process the payment.

Please update the payment details by clicking below:

[UPDATE ACCOUNT NOW](#)

Thanks,
Jon





Best Practices

- Verify email address
 - Utilize chapter emails from ASSP

ex.
president@chapter.assp.org
- Contact the “sender” directly



Best Practices

- Follow financial management policies & procedures from **Chapter Accounting Standard Operating Guidelines**
 - Prior approval documentation
 - Reference purpose of request
 - Include relevant team members

**DON'T GIVE
YOUR MONEY
TO
STRANGERS!**



Responding to attacks



What to do...

When you get the email:

- Delete the message
- Report the email address to the email service provider
- Do NOT send a reply

If your chapter has sent payment:

- Inform your leadership team
- Report the fraud to the authorities
- Report the incident to your financial institution
- Report incident to your area director, regional vice president and ASSP chapter services



Contacts

Chapter Web Services

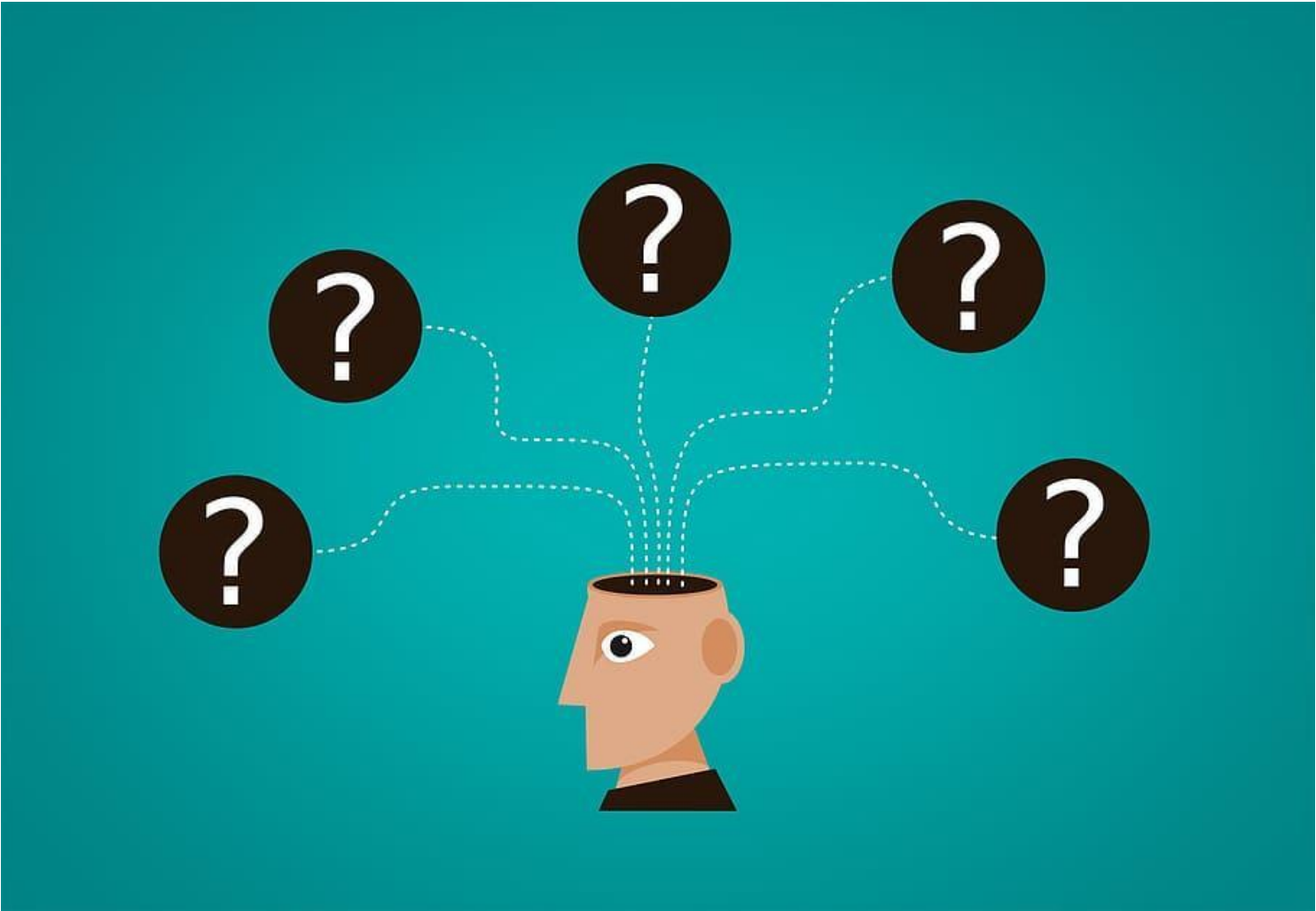
Mark Huelskamp
chapterwebupdates@assp.org

Region 1

Amanda Shin
amanda.shin@gmail.com
regiononeasse@gmail.com



Questions?



Break





AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

TBD

Rosa Carrillo

Break





AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Area Operating Committee Meeting

Traci Snyder CHST, OHST, STS, GSP

Wes Lashbrook MS, CIH, CSP, FAIHA

Jose Perez CSHM, CIT, SMS, OHST, CHST

Lunch





AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Area Operating Committee Meeting

Traci Snyder CHST, OHST, STS, GSP

Wes Lashbrook MS, CIH, CSP, FAIHA

Jose Perez CSHM, CIT, SMS, OHST, CHST



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

News | Announcements

Final Thoughts

Justin Moloczniak MS, CSP, CHST

Leadership Conference

- Create more frequent and sustained touch points with our leaders.
- Deliver gatherings that have a clear purpose and match the format of the gathering to that purpose and our resources.
- Incorporate volunteer leader programming into everything we do to support and connect with leaders, rather than focusing engagement on a single two-day event.
- Over time, bring more ASSP volunteer leaders and contributors into this experience (beyond our current core audience of community leaders).



2023 Leadership Conference Events



Aug. 10,
2023

Volunteer Year
Kick-Off

Nov. 2,
2023

Tools and resources
for community
operations

Mid-Jan.
2024

Connect and inspire

Mid-Apr.
2024

Connect and
appreciate

In-person Experience: Integration with Annual Conference

- Held day prior to annual conference
- Open to incoming, outgoing and continuing volunteers
- Open to wider volunteer audience
- Integrated into Safety conference attendee experience
- Content focus shifts toward equipping leaders to support strategic priorities



SAVE THE DATE!

Don't miss the August dates for next year's Conference and Expo.

ASSP's premier national event is back with the same high-quality programming and networking opportunities, but with a special date in 2024.

Why August? When we were unable to host Safety 2021 in Denver due to the pandemic, we rescheduled our event for an available date in 2024.

Watch the website for updates: Safety.assp.org



SAFETY24
CONFERENCE + EXPO

AUGUST 7-9, 2024

COLORADO CONVENTION CENTER, DENVER



A message from the editor of *PSJ*

- PSJ is a volunteer-driven publication, from the Editorial Review Board to our published authors.
- The journal is a great learning resource for many members.
- We rely on members of ASSP and affiliated OSH communities to submit articles that share the latest developments in the OSH field and spur dialogue that supports the continued evolution of the profession.
- Please encourage members of your communities to consider submitting:
 - Share my email address: Tina Angley, *PSJ* editor, tangley@assp.org. I'm happy to talk to anyone about the process and how to get started. I can also share tips for a successful peer review.
 - Share our submission guidelines: <https://assp.us/33Smiv9>
 - Share our call for submissions (topics of interest, but other topics are also welcome): <https://assp.us/3LREUjE>
 - Listen to our ASSP podcast episode on the benefits of writing for the profession: <https://assp.us/3NzB3aW>



Promote your event

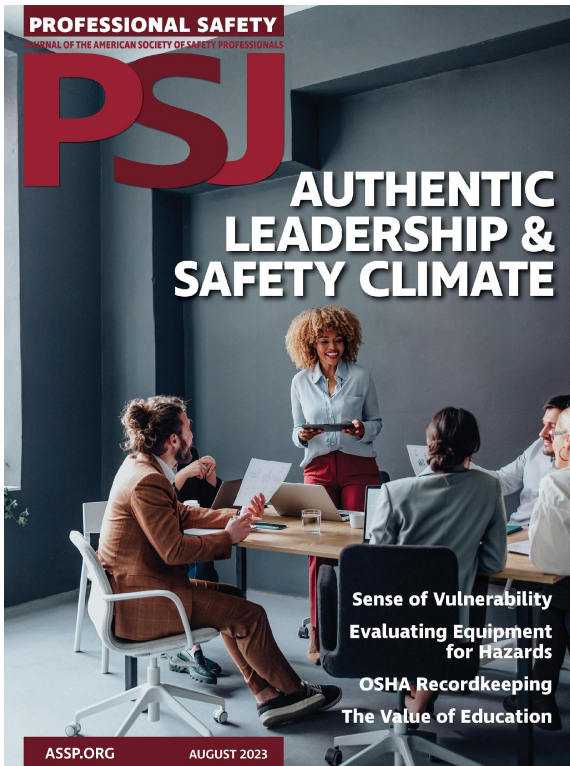
With many educational events being held virtually, there's an opportunity to reach a broader audience. Get the word out about your ASSP community events to interested OSH professionals.

Get listed in *PSJ's* Continuing Education Section

Send the event title, location (or URL if virtual event) and contact information at least 1 month before the date to professionalsafety@assp.org.

Purchase an ad for a significantly discounted rate

- Half-page 4-color: \$500
- Quarter-page 4-color: \$250
- Sixth-page BW: \$120





Your contributions
influence other
members



Brag about It to
ASSP!



Contact
professionalsafety@assp.org
to learn more

Let us tell your story through Member News

- *PSJ* features Member News stories that focus on members and communities, and their activities within ASSP and beyond.
- Whether it's a story about multiple generations in the safety profession, a chapter or community activity, or a member receiving an award, we can help share your story.
- Our team will follow up for more details to help tell your story through our Member News section.

Submit your story idea to professionalsafety@assp.org.



ASSP Foundation Update



We are ASSP

- Serving as the charitable arm of ASSP, the ASSP Foundation provides financial and programmatic support of the profession on behalf of ASSP and the ASSP community.
- The ASSP Foundation relies on donations, not dues to fund the work that we do.
- When donors give to the ASSP Foundation, they are supporting the work of ASSP and its Foundation. Together, we are ASSP.



Who We Are

The ASSP Foundation is committed to a safer future for workers. We advance occupational safety and health (OSH), we promote OSH as a career choice, and we help build a sustainable talent pipeline for the profession.



Board of Trustees 2023-2024



CHAIR
James R. Thornton, CSP, CIH, FASSP, FAIHA
President
Alpha Industries, LLC



VICE CHAIR
Pam Walaski, CSP, FASSP
Senior Program Director
Specialty Technical Consultants Inc.



VICE PRESIDENT, FINANCE
Thomas E. Kramer, P.E., CSP
Managing Principal
LJB, Inc.



SECRETARY & CHIEF EXECUTIVE OFFICER
Jennifer McNelly
Secretary & Chief Executive Officer
American Society of Safety Professionals



TRUSTEE
Steven B. Gray, CSP, CHST



TRUSTEE
Stephanie L. Johnson, CSP, CHMM
Area manager
Global Real Estate and EHS
AT&T



TRUSTEE
Anil Mathur
President & CEO (retired)
Alaska Tanker Company (ATC)



TRUSTEE
Tim Page-Bottorff, CSP, CIT
Senior Consultant
SafeStart



TRUSTEE
Daniel J. Snyder, Ed.D., CSP, CHST, OHST,
CIT
Owner and Founder
Safety Mentor, LLC



TRUSTEE
Linda M. Tapp, CSP, ALCM, CPTD
President
SafetyFUNDamentals

Where We're Headed

- Advancing occupational safety and health, by positioning and promoting Occupational Safety and Health (OSH) as a desirable career choice, helping build a sustainable talent pipeline for the profession.
- Providing career guidance, educational opportunities, and leadership development to attract new individuals to the profession, as well as enhance the knowledge and skills of current safety professionals.
- Supporting students and professionals who need financial assistance and enhance access to training for lifelong career success.
- Fostering the growth and development of the next generation of safety professionals.



Since 1990 . . .



\$4.3M+
SCHOLARSHIPS



\$350K+
CAREER
DEVELOPMENT
GRANTS



2,000+
LIVES
DIRECTLY
AFFECTED



\$700K+
LEADERSHIP AND
WORKFORCE
DEVELOPMENT
PROGRAMS



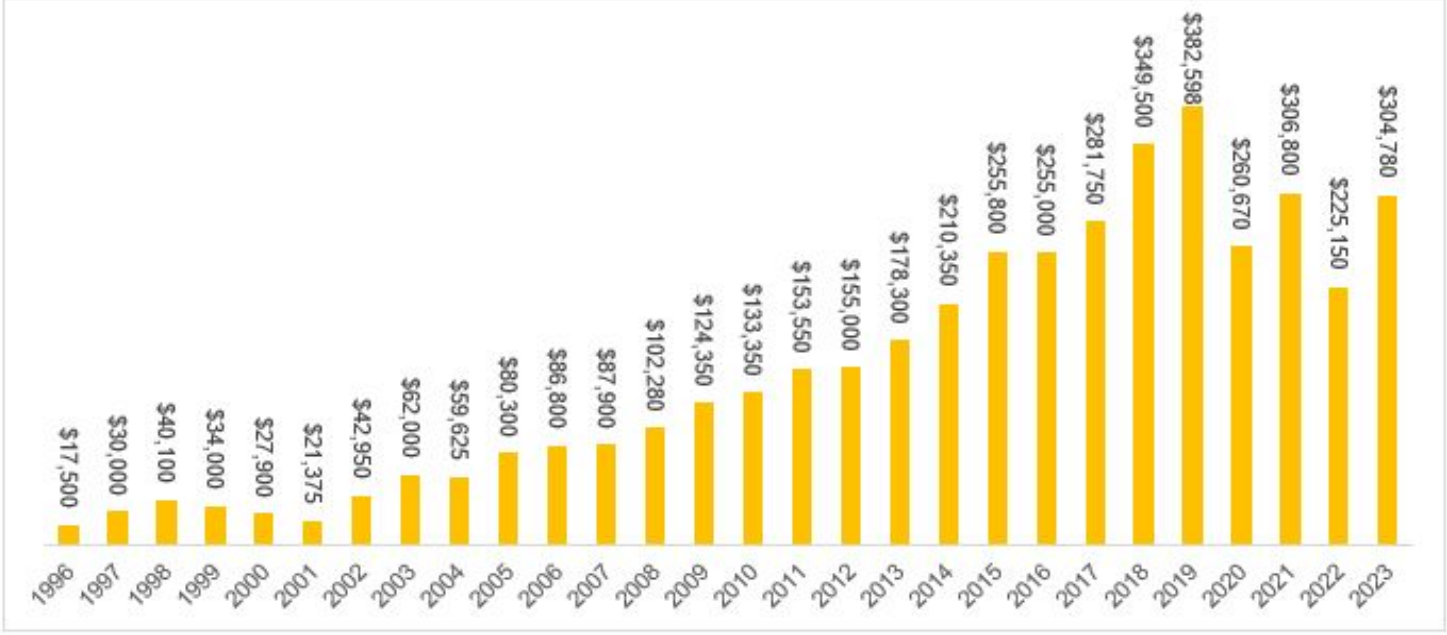


Family Scholarship

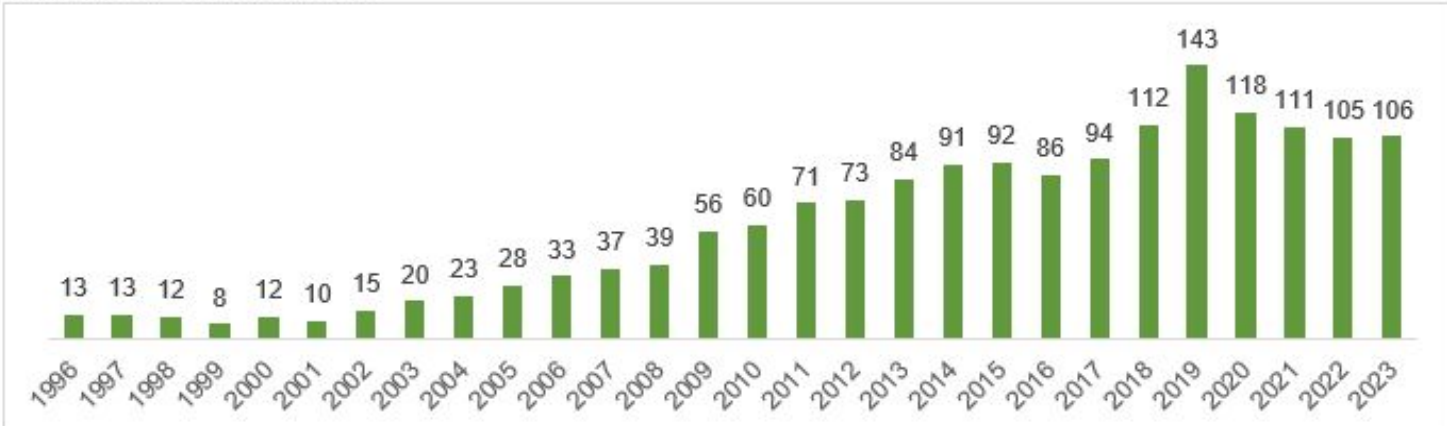
- Provide tuition funding to assist families who have lost a loved one in a workplace incident.
- Established in partnership with former Assistant Secretary of Labor for OSHA, John Henshaw.



Amount Awarded



Number of Awards



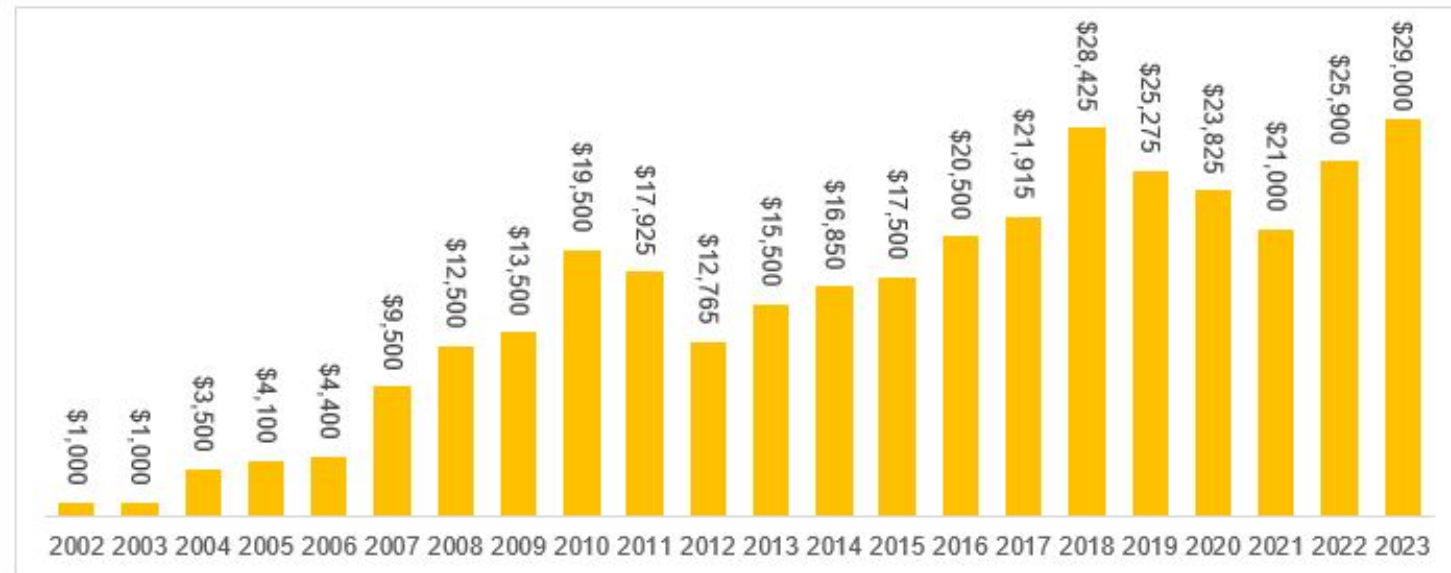
Academic Scholarships

- Available to students in higher education who will use their degree to support occupational safety and health.
- Open October 15 through February 15 each year

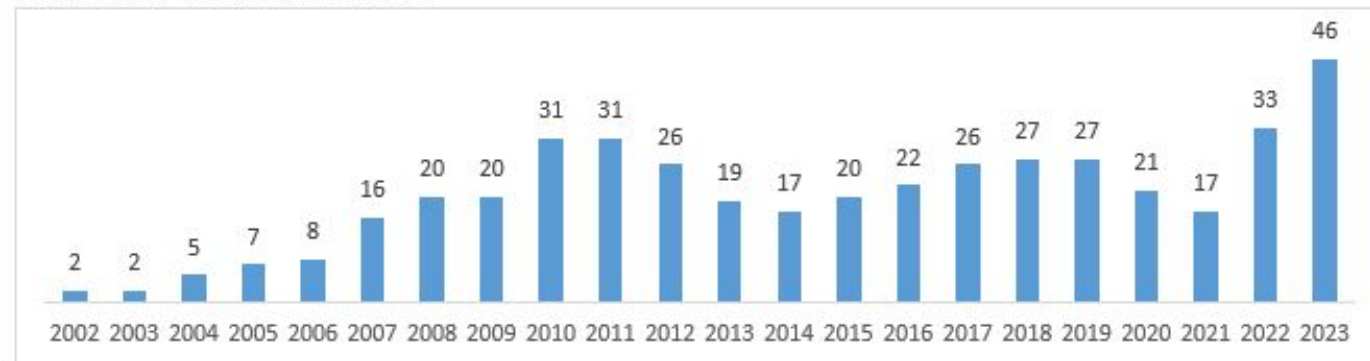


Career Development Grants

Amounts Awarded



Number of Awardees



- Available for individuals within the occupational safety and health field (either students or professionals) who need financial support for professional development support (anything non-college)
- Open year-round





It's been a big year!

- For the first time in ASSP history:
 - Awarded nearly \$250,000 through the Susan Harwood Grant Program
 - PPE/Fall Protection
 - Infectious Diseases workplace safety and health training on infectious diseases including COVID-19



In Your Cart (2) [Continue Shopping](#)

Item	Quantity	Unit Price	Total
 Risk Management for OSH Professionals • Risk Management for OSH Professionals	1 <input type="text"/> Update	Free	Free
Edit Save for Later Remove			
 Safety Management Systems for OSH Professionals • Safety Management Systems for OSH Professionals	1 <input type="text"/> Update	Free	Free
Edit Save for Later Remove			

Summary

Items (2): Free
 Tax: \$0.00
 Shipping: \$0.00
 Country:
 Postal: [Estimate](#)

Coupon and promo codes can be entered at checkout.

Risk Management



What Is Risk Management?



Fundamental Concepts of Risk Management



Your Path to Become a Risk Management Expert



Collaborative process for departments and functions to

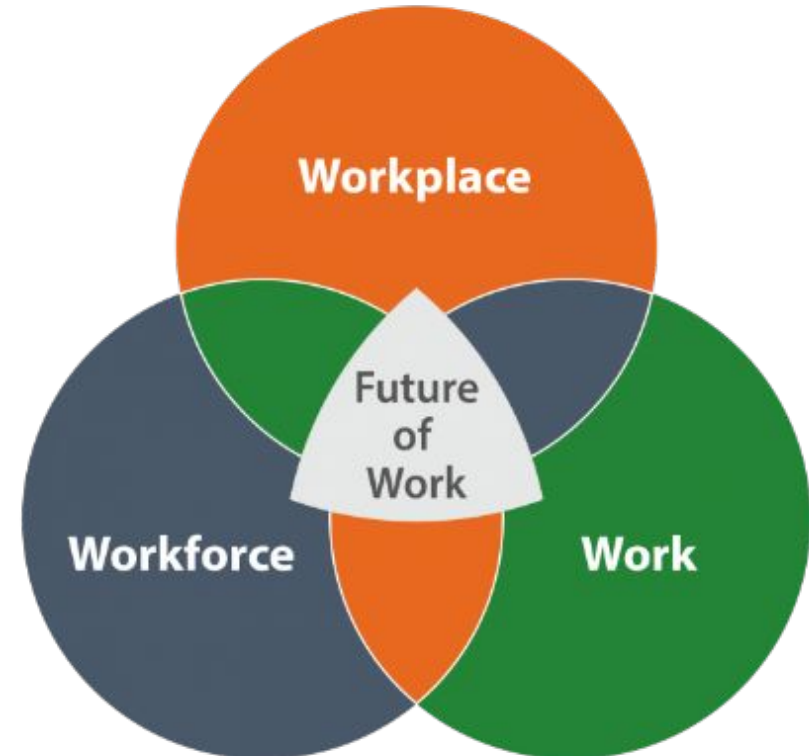
- share ideas
- learn from each other
- work together
- address conflicting goals

Safety Department **Quality Department**
Contractors **Maintenance Crew**
Production Department



Change is Constant

- Workplace, work and workforce are changing more rapidly than ever before.
- Issues:
 - Changing employment patterns and relationships
 - Recruitment and retention
 - Aging workforce
 - Gender and racial inequalities
 - Job loss due to technological innovations



Opportunities

- Missing: translation of information into career guidance for current or future OSH professional, regardless of role, career path or the sector in which they are employed.
- Opportunity: develop a comprehensive educational framework to assist in a learner's career advancement, no matter where they are in their journey.





Role: President, VP, CEO, Principal
Common Credentials: ASP, CSP, P.E. SMS, ARM, CHMM, CIH
Skills and Knowledge: Strategic vision to manage OSH risks and systems approach. Increase organization's OSH maturity; align total worker health with organizational goals. Establish SIF prevention Programs.



Role: Safety Manager, HSE Manager, Safety Directors, Director
Common Credentials: ASP, CSP, CIH, ARM, CHMM
Skills and Knowledge: Lead compliance; develop risk management processes and systems approach to OSH. Conduct evaluation of OSH performance. Lead SIF prevention programs.



Role: Safety Specialist, Trainer, Technician, OSH Specialists
Common Credentials: ASP, CHST, OHST
Skills and Knowledge: Manage compliance; support risk management and implementation of systems approach. Manage SIF.



Role: Apprentice, Trainee
Common Credentials: University or vocationally educated
Skills and Knowledge: Working understanding of OSH topics



Mid-Career 6-10 yrs

Safety Management Systems
 ISO and ANSI/ASSP Standards: e.g. Z10, ISO45001

Risk Management
 ISO and ANSI/ASSP Standards: e.g. ISO31000, Z590, Z359

Compliance
 Federal and State Regulations: e.g. 1926.501, 1910.134

Late Career 11+ yrs

Human Performance
 ISO and ANSI/ASSP Standards: e.g. Z16

Total Worker Framework





THANK YOU FOR YOUR SUPPORT



Closing thoughts...

- What we accomplished



Closing thoughts...

- Your takeaways?
- Did you find the answer you were looking for?
- Did you meet a new resource for your network?
- Are you empowered to take charge in you Chapters and meet your goals?





AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Adjourn Fall ROC 2023

I Left My Heart IN SAN FRANCISCO

TONY BENNETT

I Left My Heart IN SAN FRANCISCO / ONCE UPON A TIME (From the Broadway production "All American") / TENDER IS THE NIGHT (From the 20th Century-Fox film "Tender is the Night) LOVE FOR SALE / TAKING A CHANCE ON LOVE / SMILE / CANDY KISSES / HAVE I TOLD YOU LATELY? (From the Broadway production "I Can Get It for You Wholesale) / RULES OF THE ROAD / I'M ALWAYS CHASING RAINBOWS / MARRY YOUNG / THE BEST IS YET TO COME

**Thank you!
San Francisco, San
Jose and Sacramento**